

ANNUAL REPORT OF THE  
**TOWN OF OTIS**  
MASSACHUSETTS

FOR THE YEAR ENDING DECEMBER 31, 2016





## About the Cover

The front cover is a picture of the Otis Congregational Church and the center of town taken in winter. This is a view of the back of the Church and the Terranova home next door and is taken from the bridge on Route 23 that goes over the Farmington River. We would love to thank Corey Tribula for contributing this picture which is published with her permission.

The inside photo display is a picture taken by Vincent Caruso during our Annual Otis Fireworks display this past July. He captured the fireworks explosion just as a lightning strike occurred and he has this beautiful shot available on his website [www.vincentcarusophotography.com](http://www.vincentcarusophotography.com) . We are using his photo with his permission.

# **2016 Annual Town Report**

## **Dedication**

If you're traveling the Massachusetts Turnpike driving west through Otis, for a few seconds you can see the blue manufacturing buildings, the cut granite face and the 600K wind turbine at Williams Stone Company. It took vision to realize that renewable energy from a wind turbine could power a quarry and dimensional stone manufacturing operation in Otis. This year we would like to dedicate our town report to Ed Williams.

When the Farmington River Regional School was being constructed Ed Williams and Williams Stone Company donated the granite for the retaining wall that runs along the sidewalk in the front of the building.

When the Otis Town Hall was being renovated and upgraded Ed Williams and Williams Stone Company donated the granite used for a wall cap, landing steps and curbing.

After the wind turbine at the quarry had been operational for about a year Mr. Williams came to town officials and suggested that the Town of Otis take advantage of renewable energy in the form of a wind turbine. Mr. Williams made several pieces of property available to the Town to use and then donated a parcel for the Town. The Town has pursued and persisted and is in the final stages of constructing the wind turbine.

Ed Williams has cared about the Town of Otis and has been generous in every way. We want to thank Ed and his Wife, Charlotte, as we dedicate this years Annual Town Report to

Edwin C. Williams

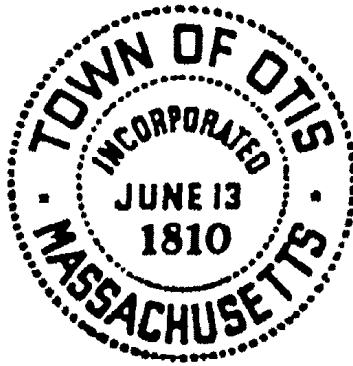




# **TOWN OF OTIS**

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## **MASSACHUSETTS**



### **ANNUAL REPORT OF THE TOWN OFFICERS**

**For the year ending December 31, 2016**





**TOWN OF OTIS**  
**MASSACHUSETTS**

**OFFICIAL REPORT**

*Statistics for Fiscal Year  
July 1, 2016 to June 30, 2017*

Population – 2016 Census	1,428
Area (square miles)	37.9
Number of Registered Voters	1,127
Highway Maintained by Town (miles)	45.27
Total Appropriations	\$6,050,629.79
Tax Levy	\$4,919,537.62
Total Property Valuations	\$608,853,666.00
Tax Rate	\$8.08





**TOWN OFFICERS**  
**Fiscal Year 2016**

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**SELECTMEN**

Roberta Sarnacki, 2017

William Hiller, 2018

Donald Hawley, 2019

**TOWN ADMINISTRATOR**

Christopher Morris, 2017

**VETERANS AGENT**

Laurie Hils, 2017

**TOWN CLERK**

Lyn Minery, 2016

**TOWN TREASURER**

Karen Fink, 2017

**TOWN COLLECTOR**

Destiny Duris, 2017

**ASSESSORS**

Kathleen Rider, 2017

Heather Venne, 2018

Russell Loring, 2019

**FINANCE BOARD**

Therese Gould, 2017

Walter Engels, 2018

Michael Ernst, 2019

**SCHOOL COMMITTEE**

Arlene Tolopko, 2017

Hillary Howard, 2019

Carol Lombardo, 2018

Jessica Drenga, 2018

**LIBRARY TRUSTEES**

Diane Dyer, 2017

Steve Graves, 2018

Walter Engel, 2019

**CEMETERY COMMISSIONS**

Roger Meyer, 2017

Kristen Brown, 2018

Sexton, Jim Crandall

Bruce Wall, 2019

**CONSTABLES**

Russell Loring, 2017

David Hamill, 2017

Jack Conboy, 2017

Ken Pettibone, 2017

Dan Hamill, 2017

Charles Whiting, 2017

**TREE WARDEN**

John Conboy, 2017

**TOWN ACCOUNTANT**

Margaret McClellan, 2017

**FIRE CHIEF**

Gordon Pinkham, 2017

**ASSISTANT FIRE CHIEF**

Richard Phair, 2017







**POLICE CHIEF**  
Roberta J. Sarnacki, 2017

**POLICE SERGEANT**  
Daniel Hamill, 2017

**ELECTION WARDEN**  
Leonard Terranova, 2017

**MODERATOR**  
Vacant, 2017

**DEPUTY WARDEN**  
Carol Lombardo, 2017

**ELECTION CLERK**  
Carol Blakeslee, 2017

**DEPUTY ELECTION CLERK**  
Vacant, 2017

**BOARD OF REGISTRARS**

Marjorie Middleton, 2019

Jill Moretz, 2017

Emily Piacquadio, 2018

**BOARD of HEALTH AGENT**  
Jim Wilusz, 2017

**ASSISTANT BOARD of HEALTH AGENT**  
Peter Kolodziej, 2017

**CONSERVATION COMMISSION**

Dominic Battista, 2019  
Bruce Wall, 2018

Jeff Laramy, 2019  
Alternate Vacant, 2015

Roger Meyer, 2017  
David Sarnacki, 2017

**PLANNING BOARD**

Teresa Cook, 2019  
Rona Knight, 2019  
James Carlin, 2021

Michael Ernst, 2018

James Kauffman, 2020  
Alan Koivisto, 2019  
Harold Kobrin, 2017

**BOARD OF APPEALS**

Geoffrey Geane, 2020  
Michael Ernst, 2017

Albert Hurley, 2019

James Kauffman, 2018  
Therese Gould, 2019

**BOARD OF APPEALS – ASSOCIATE MEMBER**

Katherine Couch, 2017

Ed Partyka, 2017

**RECREATION COMMISSION**

Kathy Carroll, 2019

William Dyer, 2018  
Alternate Dana Pustinger, 2017

Mary Adams, 2017

**HISTORICAL COMMISSION**

Hank Wingate, 2018  
Vacant, 2019

Vacant, 2018

Charles Rosenblum, 2019  
Vacant, 2019

**COUNCIL ON AGING**

Ralph Gleason, 2017  
Carol Blakeslee, 2018

Richard Cicchillo, 2017  
Alternate Jane Bernasconi, 2017

Angie LaRiviere, 2018  
Dorothea D'Elia, 2019





**CELEBRATION COMMITTEE**

Vicki Ernst, 2017  
Arlene Tolopko, 2017

Vacant, 2017

Sonia Kobrin, 2017  
Vacant, 2017

**CULTURAL COUNCIL**

Shanon Albee, 2018  
Darlene Murphy, 2018  
Robert Turnbough, 2018  
Arlene Tolopko, 2019  
Jeanne Randorf, 2017

Alvin Blake, 2018  
Mary Anne Cicchillo, 2019  
Carol Lombardo, 2017  
Deborah Fogel, 2019  
Diane Provenz, 2017

Vicki Ernst, 2017  
MaryJo Engels, 2019  
Ilisa Sulner, 2018  
Ilona Packie, 2017  
Hank Wingate – ex officio

**BUILDING INSPECTOR**

Larry Gould, 2017

**ASSISTANT BUILDING INSPECTOR**

Gary Danko, 2017

**WIRE INSPECTOR**

Jay Reynolds, 2017

**ASSISTANT WIRE INSPECTOR**

Robert Kimberley, 2017

**SANITATION INSPECTOR**

John Conboy, 2017

**ASSISTANT SANITATION INSPECTOR**

Vacant, 2017

**PLUMBING INSPECTOR**

Brian Middleton, 2017

**ASSISTANT PLUMBING INSPECTOR**

Mark Levernoch, 2017

**SCHOLARSHIP COMMITTEE**

Diane Dyer, 2019

Lee Hawley, 2018

Laurie Nikituk, 2017

**TECHNOLOGY COMMITTEE**

Larry Gould, 2017  
William Hiller, 2017

Frank Tolopko, 2017  
Laurie Flower, 2017

George Mabee, 2017  
Lisa D'Orazio, 2017

**ENERGY COMMITTEE**

Donald Hawley, 2017  
Anthony Scapin, 2017  
Mike Moretz, 2017

William Hiller, 2017  
James Crandall, 2017  
Sandy Pinkham, 2017

Walter Engels, 2017  
Larry Gould, 2017  
Michael Ernst, 2017

**INVESTMENT POLICY ADVISORY COMMITTEE**

Karen Fink, 2017

Walter Engels, 2017

Michael Ernst, 2017



**TOWN OF OTIS**  
**BOARD OF SELECTMEN ♦ BOARD OF HEALTH**  
Town Hall, One North Main Road, P.O. Box 237  
Otis, Massachusetts 01253-0237  
(413) 269-0100 ♦ Facsimile (413) 269-0104



## **Annual Report of the Otis Board of Selectmen**

It has been our pleasure to serve the town during 2016. Here are some updates on projects the board has been working on.

**Broadband:** The Town has moved forward in partnership with Westfield Gas and Electric, a municipal light plant, to design and construct a town-owned fiber to the home network. WG & E has completed our pole survey and initiated the make ready assessment process with Eversource and Verizon.

The Town's plan is to build out the system in several stages, neighborhood by neighborhood. We anticipate that many, if not all, residents will have access to broadband service within a year.

The Massachusetts Broadband Institute and Massachusetts Technology Collaborative have approved the allocation of \$1,145,975.00 in grant funds for the project. The Town continues to advocate for its share of MBI's design/professional services funds.

**Wind Project:** Despite numerous delays, this project is almost at the finish line. The turbine will be installed and operational in 2017.

**Town Buildings:** With the assistance of the Energy Committee, Building Inspector and Maintenance Department, the Board has been gathering information about the long term maintenance costs of various town buildings in an effort to provide town services cost-effectively in appropriate facilities.

**Finances:** In FY16, Otis' average tax bill of \$2,573.00 was the one of the lowest in the Commonwealth, ranked 325th. Only 22 municipalities in Massachusetts have a lower tax rate than Otis' residential tax rate of \$8.08 in FY17. The Select Board and Finance Board remain committed to providing residents with high quality services without unduly burdening the taxpayers.

**Thanks:** The Board thanks all the volunteers who serve on our Town boards and departments for all their time and effort. The Town cannot function without the efforts of the close to 150 residents who pitch in every year.

The Board offers special thanks to Selectmen's Secretary Lisa D'Orazio and Town Hall Administrative Assistant Heather Venne for everything they do keep the Selectmen's



**TOWN OF OTIS**  
**BOARD OF SELECTMEN ♦ BOARD OF HEALTH**  
Town Hall, One North Main Road, P.O. Box 237  
Otis, Massachusetts 01253-0237  
(413) 269-0100 ♦ Facsimile (413) 269-0104



Office running. We are fortunate to have two such friendly, responsive and capable individuals to meet the wide range of duties and demands that their jobs entail.

Respectfully Submitted,

Chris Morris  
Town Administrator

On behalf of:

Roberta Sarnacki, Select Board Chair  
Don Hawley, Selectman  
William Hiller, Selectman





## **Town of Otis**

### **Fire Department**

The Fire Department was busy this past year. We responded to 94 calls. We had one structure fire as well as motor vehicle accidents/fires, brush fires, chimney fires, alarm activations, downed wires, medical assistance, a boat fire and a drowning. We also assisted our neighboring towns for major incidents that they were dealing with. We took delivery of our new KME pumper truck in August. It is proving to be a great asset to the town.

Our membership remains strong with 26 active members. We continue to receive training from the Massachusetts Fire Academy. We are also training in house and with our mutual aid towns.

Our annual Steak Roast in August and Pancake Breakfast in October continue to be successful thanks to your support. Through your generous donations we purchased and equipped a new John Deere Gator all terrain vehicle and added a new Holmatro cutting tool. We received a grant from the Department of Recreation and Conservation for Forestry Firefighting gear and equipment.

The Department would like to thank the Otis Select Board, Otis Rescue Squad, Otis Police Department, Otis Highway Department, Massachusetts State and Environmental Police, Mutual Aid Departments and the Residents of Otis for their assistance and support this past year.

Respectfully Submitted,

Sandy Pinkham  
Fire Chief







## **Otis Rescue Squad**

### **2016 Annual Town Report**

We have had another busy year serving the people of Otis and neighboring towns through mutual aid. We have answered 177 calls as all ten EMTs have completed 45 hours of required continuing education classes. We also trained with the Otis Fire Department for auto and bus accident extraction.

In cooperation with the Fire Dept., we purchased a \$5,300 blood oxygen and carbon monoxide monitor which played an important role in saving a patient from suffering serious brain damage this summer.

It was my honor this year to award CPR Save pins to three of our EMTs and seven firefighters for the roles they played in saving a patient's life this summer. Her family is very grateful for the quick and skilled actions of all involved.

We are currently in the process of buying an automatic chest compression device (also known as a thumper) which all of us have seen in use and agree will be of great benefit to our patients. This device delivers better CPR chest compressions than a person can from the scene all the way through emergency room treatment. As this device's cost is over \$15,000 we will be seeking donations to offset the expense.

The members of the squad thank everyone who subscribes to Otis Rescue. The money raised really helps with our operational expenses and tells us our efforts are appreciated.

Lastly, as always, we are looking for a few good EMTs. Give us a call and see how you can be one of the people who answer your neighbor's call in time of need.

For the Otis Rescue Squad, Inc.

James Ebitz, President



# **Town of Otis**

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## **CEMETERY COMMISSION**

Town Hall ♦ One North Main Road ♦ Otis, MA 01253-0237  
413.269.0100



## **Cemetery Commission 2016 Report**

We had eight burials this year to date, with four lot sales, two set of corner stones purchased, and five foundations for headstones.

Regarding the "virtual mapping", the main Cemetery is now live on the Otis Town Website. We will work to bring the maps for the remaining Cemeteries to the site as well, throughout 2017.

The Commission would like to thank all of the Otis Departments & Committees, as well as Selectmen's Office, which worked with us throughout the year; we appreciate your continued support!

Respectfully Submitted,

Bruce A. Wall  
Town of Otis  
Cemetery Commission Chairman  
Kristen Brown  
Roger Meyer  
Jim Crandall





## **Southern Berkshire Regional Household Hazardous Waste**

The Southern Berkshire (SB) Regional Household Hazardous Waste (HHW) Collection Program begins its sixteenth year of operation on July 1, 2017. The goal of the program is to increase the opportunities for residents in South County to properly dispose of household hazardous waste while minimizing the cost to each participating municipality. The program continues to accomplish that goal. Fifteen towns have participated in the program this year and together, you help make it a success.

Nine collection opportunities took place in 2016; seven at the mini site collection sites in Lenox and Great Barrington, where residents could bring unwanted oil-based paint, stains, thinners and motor oil. Two comprehensive HHW collections were held in Lee and Great Barrington, where residents disposed of pesticides, cleaning products, mercury fever thermometers, automotive supplies, driveway sealants, solvents and many other common household products. About 394 households participated in at least one collection and more than 2,354 gallons and/or pounds of hazardous waste were collected and disposed of properly. In addition, about 1,367 gallons of paint and 313 gallons of motor oil were collected at the mini sites just this year.

The Collaborative worked in partnership with Goodwill again this year to collect electronics, CRT's, computers and peripherals at our two HHW events in the fall. We discontinued collecting propane tanks at our events because of increased costs to the vendor. However, all South County residents do have access to free propane tank recycling at Lenox Valley WTF in Lenoxdale. The collaborative updated and distributed our "How To" booklet for the safe handling and disposal of household hazardous materials. This is handed out at all of our events and made available for distribution at all transfer stations in our member communities. Most participating towns also list this valuable booklet on their websites.

It is time to begin thinking about FY 2018. The success of this program speaks for itself and the Steering Committee is making preparations to continue the program in FY 2018 at the same level of service and the same cost! We hope you are as pleased as we are with the program. Please let us know if you have any suggestions for program improvements.

Sincerely,

Arlene C. Miller for the  
Southern Berkshire County Regional HHW Program Steering Committee members.

Sean VanDeusen (Great Barrington)	413-528-0867 ext.109
James Wilusz (Tri Town Health)	413-243-5540
Jill Hughes (Sheffield)	413-229-7000 ext. 157
Vacant (Lenox)	413-637-5525
Mark Webber (West Stockbridge)	413-232-0319





**FARMINGTON RIVER REGIONAL SCHOOL DISTRICT**  
**Annual Report for FY 2016-2017**

**A. Total Enrollment for In-District –Pre-K – Gr. 6:** (see breakdown below) **118** Students

Enrollment by Town for Grade Pre-K through Grade 6 for FY 16

Otis	<u>59</u>
Sandisfield	<u>33</u>
From Other Towns (School Choice into FRRSD)	<u>26</u>

FRRSD Enrollment by Grade for Otis and Sandisfield Students for FY17:

Pre-School	<u>20</u>
Kindergarten	<u>7</u>
Grade One	<u>8</u>
Grade Two	<u>13</u>
Grade Three	<u>13</u>
Grade Four	<u>13</u>
Grade Five	<u>9</u>
Grade Six	<u>10</u>
<b>Total</b>	<b><u>93</u></b>

PLUS School Choice Students from other Towns (PK-6) 25

**B. Total Enrollment for Out-of-District Enrollments:** (see breakdown below) **150** students

Berkshire Hills Regional School District Enrollment by Town for FY 17:

Otis (School Choice)	<u>5</u>
Otis – Tuition for Grades 7-12	<u>51</u>
Sandisfield – Tuition for Grades 7-12	<u>35</u>
Sandisfield (School Choice)	<u>2</u> <b>93</b>

Lee School District Enrollment by Town for FY 17

Otis (School Choice)	<u>4</u>
Otis – Tuition for Grades 7-12	<u>21</u>
Sandisfield – Tuition for Grades 7-12	<u>0</u>
Sandisfield (special education)	<u>1</u> <b>26</b>

Lenox School District Enrollment by Town for FY 17

Otis (School Choice)	<u>2</u>
Sandisfield (Special Education Program )	<u>1</u> <b>3</b>

SBRSD Enrollment by Town for FY 17

Otis (Special Education Program)	<u>0</u>
Otis (School Choice)	<u>14</u>
Sandisfield (School Choice)	<u>15</u> <b>29</b>

Gateway Regional School District FY 17

Otis	<u>3</u>
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Westfield – vocational program – FY 17

Otis	<u>4</u>
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Pittsfield – FY17

	<u>2</u>
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**TOTAL DISTRICT ENROLLMENT Pre-K through Grade 12 – both towns - FY2017: 280 students**

**118** “in-district” students plus **161** “out-of district” students = **279** students in the entire FRRSD District Preschool through Grade 12 in 2016-17 fiscal year.





**FRRSD School Committee for 2016-17:**

FRRSD School Committee was comprised of seven members:

**Otis** – Hillary Howard, Chair; Jessica Drenga, Carol Lombardo, Arlene Tolopko

**Sandisfield** – Nick DellaGiustina; Vice Chair; John Skrip, Jr., Sandra Snyder

**FRRSD School Administration for 2016-17:**

Thomas Nadolny, Principal/Superintendent – full time

Michael Saporito, Director of Student Services – full time

Jane Gleason, District Business Manager – full time

**FRRSD Clerical Staff for 2016-17:**

Teresa DellaGiustina – full time Supt.'s Assistant

Ilona Packie – full time Secretary to Principal

Paula Subklew – full-time Business Office Assistant

**FRRSD Teaching Staff for 2016-17:**

Rebecca Hamill – five half days Pre-school

Teri Scott – 5 Full days Pre-school

Melissa Costa – Kindergarten – full time

Judy Lander – Grade 1

Meaghan Martin – Grade 2

Sarah Tracy – Grade 3

Bethany Mielke – Grade 4

Christopher Keller – Grade 5

Christine Mc Arthur – Grade 6

Jonina Decker – Special Education

Mary Fleming – Special Education

Laura Catullo – Art – part time

Kelsey Grey – Music – part time

Jenna Gangell – Health and Physical Education – part time

Laurie Flower – Instructional Technology and Engineering – full time

Terry Di Grigoli – Guidance Counselor – full time

Jeanne Randorf- Exploratory foreign language, Gr. 4-6 – ½ day per week

**FRRSD Paraprofessionals for 2016-17:** The District employed 8.5 Paraprofessionals in Grades Pre-K through 6 to address the needs of special education, disabled, and regular education students in all settings. The District also employees several Paraprofessionals in “out of district” public placements to meet IEP requirements.

**FRRSD Speech Therapy, Occupational Therapy, Physical Therapy and Psychological Services for 2016-17:** To address the therapeutic needs of students as defined through their Individualized Education Plans, 504 Accommodations agreements, or by other recommendations, the District engaged the services of therapists, as needed, on a consultant basis.

**FRRSD School Nurse for 2016-17:** Denise Zuidema – full time







**FRRSD Cafeteria Staff for 2016-17:**

Breakfast and lunch were served daily to students, in accordance with state and federal guidelines for healthy meals. The District also provided a low-cost, nutritious meal for Senior Citizens of both towns once a week.

Kendra Rybacki – Food Service Director

Candy Chaffee – Cafeteria helper- part time

Star O'Brien – Cafeteria helper- part time

**FRRSD Maintenance Staff for 2016-17:**

Jeff Gray – Head of Maintenance

Matt Martin – Part time custodian – evenings

Val Morrison - Part time custodian – evenings

**FRRSD Transportation Services for 2016-17:**

The District has a multi-year bus contract with Dufour, Inc. to transport District students in Grades K-12 to the Farmington River Regional School, Berkshire Hills Regional School District and Lee Public Schools.

Additionally, to access students in outlying areas in both communities, the District employed its own drivers and District-owned vans to transport students in both towns.

School choice students are not transported.

**FRRSD Tuition Agreements for Students in Grade 7 -12 for 2016-17:**

In order to provide a free and appropriate public education for District students in Grades 7 – 12, the District maintains tuition agreements with Berkshire Hills Regional School District and the Lee Public Schools. These tuition agreements enable all parties to budget and plan ahead financially, based upon these agreements.

Parent and students can choose which of these two school districts they wish to attend after they leave Grade 6 at Farmington River Regional School.

**FRRSD Parent Teacher Association – PTA – 2016-17:**

The FRRSD PTA, with national membership and affiliations is a not for profit organization. This organization is very active in many aspects of the District. The PTA provided information on school events and issues to all District parents. The PTA held many creative fund-raising activities, such as the Cash Calendar and the Book Fair, to raise funds for school equipment and opportunities (classroom materials, technology purchases, field trips and in-school programs, ski memberships, etc.). PTA members also helped with Field Day, the Holiday Shoppe and other family events. They contributed thousands of dollars to the students' education, enrichment and recreation opportunities that could not be accommodated in the regular school budget.

**FRRSD Volunteers and Collaborations for 2016-17:**

The District students benefitted from many family and community volunteers who spent time in the classrooms and at the Otis Library working with children and doing projects with them. The Otis Cultural Council and the Sandisfield Cultural Council again donated thousands of dollars to the school for in-school enrichment programs and field trips. These volunteers served to enhance student learning and enrichment.





### **COLLABORATION WITH DISTRICT POLICE AND FIRE DEPARTMENTS**

Otis and Sandisfield Police and Fire Chiefs, along with staff members from their respective departments, worked closely with the School Administration to develop a lockdown procedure and to work with State Police in the training of all staff members and parents in lockdown and shelter-in-place procedures. Our lockdown drills continued to be successful because of this partnership.

The Otis Police Department provided a Kops and Kids program in Otis during the April vacation to give local children the opportunity to interact with law enforcement officers in a proactive, positive manner while doing some very interesting and fun activities.

### **Use of District Facilities**

The District continued to promote the use of our facilities to both Towns that comprise the District. Otis Recreation Department regularly provided a range of activities for the community, such as volleyball, dance classes and basketball. The Otis Cultural Council holds their Annual Craft Fair at the school in July. The District also continued to allow non-profit groups to use the school facilities after school hours, such as the scouts and the AMVETS.

Respectfully submitted by:  
Thomas Nadolny, Principal/Superintendent





## **Parks and Recreation Commission**

**[www.noticeotis.com](http://www.noticeotis.com)**

The Parks and Recreation Commission continues to be dedicated in developing and administering comprehensive community, cultural and recreational programs on a year-round basis. Our mission is to serve all age groups with programs to enrich their lives.

A multitude of classes, programs and workshops were offered this year ranging from Cardio Blast to Basket Weaving to Intuitive Painting. The year proved to be very successful for Drop-in classes through the variety of offerings such as Yoga, STRETCH & Pilates. We are fortunate to have wonderful instructors – they are able to accommodate all levels within one class! Additional props were purchased this year to enable more beginners who do not have their own to attend as well as the instructor having the option to teach a more advanced class.

Special events such as the Easter Egg Hunt and the Gingerbread House were very successful and enjoyed by many families. Without volunteers many of our programs could not happen - special thanks to all of them who helped out this year.

Some new programs offered this year were: Chair Tai Chi/Qigong, Boot Camp, collaborating with the Community Garden for the Green Thumb's Club (youth gardening), and re-introducing Rumba Dance.

Membership passes to local attractions continue to be popular: Amelia Park, Berkshire Botanical Garden, Hancock Shaker Village, Magic Wings, Mass ParksPass & Six Flags (discount tickets). Otis Ridge (downhill skiing) and Maple Corner Farm (XC skiing & snowshoeing) passes were very popular.

The Town Beach is fully functional with designated swim area, floating dock, playground "pirate ship", changing room, shade "pavilion", picnic tables and temporary restrooms for you to enjoy your Beach day. Swim lessons were offered again during the summer and there has been a substantial increase in regular usage. We thank our Maintenance Department for doing such a great job with maintaining the Beach.





The Commission would like to give special thanks to Patricia Richard, Program Supervisor, who through her hard work and dedication makes the Rec. Center the success it has become.

We encourage you to check out what we offer and try something new. The class schedule and news is posted each month on the website as well as flyers at the Rec. Center, Otis Library and Otis Town Hall. Please feel free to contact us, whether it's stopping in the Rec. Center, calling, or sending an e-mail. We are at 70 North Main Road, 413/269-4541, [otisrec@verizon.net](mailto:otisrec@verizon.net), [www.noticeotis.com](http://www.noticeotis.com).

Our community is a very important aspect in making our town everything that it is. Everyone helps in making Otis, uniquely Otis. We sincerely appreciate the support that we have received from our community.

Support + Harmony = Community.

Respectfully Submitted,  
Kathy Carroll, Chair Person  
Commissioners: Bill Dyer, Mary Adams, Dana Pustinger





## **Otis Scholarship Committee**

We received two scholarship applications this year. Both of them were from Monument Mountain. After reviewing the applications we decided to give each of the applicants a scholarship in the amount of \$1,000.

After some discussion it was decided that each of the applicants would also receive an additional \$50 from our donation account. This amount would be earmarked "for books."

Scholarships are awarded to any Otis student graduating from any High School who plans to continue his/her education by attending a full time advanced educational institution for two or more years. This will include technical schools, community college and four year college or university.

Requirements are a letter from the student and a completed application requesting consideration for the scholarship.

Complete information is available from the guidance office at Lee High School and Monument Mountain High School and town selectmen's office.

The awards will be announced at the senior awards ceremony and given upon proof the student has completed the first semester by passing all subjects and has enrolled for the second semester. We encourage all graduating students from Otis to apply.

Awards are not based on grades.

The Scholarship Committee would like to thank those who have donated to our account this year. These funds are used solely for the education of Otis students.

Diane Dyer  
Laurie Nikituk  
Lee Hawley







## **Otis Police Department Annual Report 2016**

The Otis Police Department responded to 898 calls for service in 2016. This was down slightly from 916 calls in 2015. The table below will indicate the types of calls that we responded to. It will also indicate whether this was an increase or decrease from 2014 and 2015.

Certain call types have increased. These categories include Alarms, Domestic Disturbances, Motor Vehicle Crashes and Mutual Aid calls. Other areas saw decreases. These included Breaking and Entering calls (down 50% from 14 to 7), larcenies and vandalism calls. With a total of 7 officers, we are able to provide a good amount of police coverage each week. Otis continues to be covered by the Mass State Police, Lee barracks, when Otis officers are not scheduled.

In addition to responding to calls for service, Officers completed a great deal of training. All officers completed firearms training, as well as In-Service Training, including Legal Update, Defensive Tactics, Fair & Impartial Policing, Witness Identification, First Responder & C.P.R.

The Police Department provided traffic coverage for events such as the Memorial Day parade and Halloween. We also assisted at the Otis Library Fair, Otis Community Day, and various other town events. The Department was honored by the Hilltown Rodders and also by the Dalton American Legion Riders for our assistance at their events as well. We also assisted the Sandisfield Police Department and the Lee Police Department with traffic control with their events.

The C.E.R.T. (Community Emergency Response Team) members helped out at Memorial Day events, the Library Fair, The Hilltown Rodders Car Show, and at the Halloween events. CERT team members include Michael Ernst, Marilee and Jim Higgins, Jim Wall, Knut Finnevolden, Robert Tutnauer, Dianna Hofer, and Michele Pettibone.

We also held our 6<sup>th</sup> annual Kops 'N Kids Camp during the April vacation. The Kops 'N Kids program emphasizes teamwork, community, and character education. We help students to make good choices and we develop relationships with them. The highlight of the camp was when students took a trip to the Charles Theatre in Boston for a performance of Blue Man Group. Students were fortunate enough to have a meet and greet with the actors at the end of the performance. Officers from the Becket Police Department once again assisted us with the camp program, and served as camp counselors. The Kops 'N Kids program was funded this year by the Town of Otis, the Otis and Sandisfield Cultural Councils, The Becket Police Association, Thomas Nadolny & Dana Mackenzie & the BRP Foundation. The Kops 'N Kids program also hosted the Otis Halloween events once again.

In August of 2016, Chief Sarnacki was invited to the White House to participate in a seminar to discuss the Obama administration's Task Force on 21<sup>st</sup> Century Policing report. One result of that seminar is that the Otis Police Department has chosen to participate in the Police Data Initiative, in which specific data regarding calls for service is collected and reported back to the White House.





There were no personnel changes within the department in 2016. Chief Roberta Sarnacki, Sgt. Daniel Hamill, Officer Bryan Arnold, Officer David Hamill, Officer Ken Pettibone, Officer John Mullen and Officer Charles (Chip) Whiting are the officers who serve our town. We look forward to continuing to do so in 2017!

The Otis Police Department would like to thank the Otis Board of Selectmen, the Otis Fire Department and Rescue Squad, the Otis Maintenance Department, the Otis Highway Department & the Otis Finance Board for their continued support of our operations. Thank you to Heather Venne and Lisa D'Orazio for their valued assistance as well. In addition, we would like to thank our surrounding town police departments, as well as the Mass State Police, for their mutual aid. Lastly, thank you to the town residents and business owners for your continued support of the Otis Police Department. Please do not hesitate to call us if you need our assistance. The office number is 413-269-0100, ext. 6, but if the officer is out on the street, the number to call is Berkshire Sheriff's Control. They will relay all messages to us if we are not in the office. They can be reached at 413-442-0512. Please continue to call 911 for all emergencies.

O.P.D. CALLS FOR SERVICE	2014	2015	2016
Alarms	25	19	24
Arrests/Criminal Applications	18	17	13
Assaults	5	9	5
B&E	13	14	7
Domestics	15	9	16
EMS/Fire calls	53	52	60
Firearms Complaints	4	12	7
Homicide/Suicide/sudden death	1	0	1
Larceny	21	21	18
M/V Accident	18	21	25
Mutual Aid	60	57	66
911 Hangup	12	12	14
Vandalism	8	11	8
Trespassing	10	18	14
Suspicious Activity	22	65	26
Erratic Operation	21	39	13
Public Service	289	340	410
Animal Complaint	14	18	13
Harassment	18	11	5
Landlord/tenant/workplace dispute	19	9	4
Underage/alcohol complaint	3	1	1
Recreational Vehicle Complaint	6	6	5
Well-being checks	*	*	29
Civil matters	*	*	30
Stolen motor vehicles	*	*	3





\*-not previously categorized



Respectfully submitted,

Chief Roberta J. Sarnacki





## **Highway Department**

In 2016 we were able to complete the Pine Rd. reclamation and repaving project. We also were able to reclaim and repave a mile long section of West Center Rd., Pearl Rd. and the library/recreation center parking lot. The removal and cleanup of the East Otis Meeting House was also a project the highway department completed this past year. The new pickup that was approved at town meeting has worked well for us so far and the small dump truck is nearly done being built. This year we took on a new employee Dan Collins who replaced Kyle Pettibone who moved on to another job to better his family.

Please remember to inform us of any roadway or roadside emergencies so we can deal with the issue in a timely manner. I also would like to take the time to ask residents to try and be patient with our snow and ice operations during the winter. These past few winters have had more ice and rain then snow which makes it extremely difficult for us to manage compared to snow removal operations. We do not forget any roads and maintain and treat them with materials as fast as our four man crew can get to them with our blacktop roads being priority. Many of you do not realize that when we have freezing rain on the roadways that we have to sand the roads in reverse to get any kind of traction with our trucks. Also, if a truck breaks down during one of these ice or snow events that will set us back considerably as we do not have any backup vehicles to take its place.

I would like to say thank you to my crew Tim, Joe and Dan for their hard work and sometimes long hours to keep our roads safe for you the residents. We would like to thank the Otis Building Maintenance, Otis Fire Department, Otis Police Department, and the Otis Rescue Squad for their assistance during the year.

Also we would like to thank the Otis Board of Selectmen, Finance Board, Town Hall Staff and the Towns people of Otis for your continued support.

The Highway Department office is open 7:00 am to 3:00pm Monday through Friday and will be happy to answer any questions and assist the Townspeople, or if you prefer to call the number is 269-0106

Respectfully Submitted,  
Derek Poirier  
Highway Superintendent





## **Maintenance Department**

The maintenance department is responsible for maintaining all town buildings, five cemeteries, the town beach, and operating the transfer station. We also assist in the operation of the waste water treatment plant.

The transfer station received some needed repairs this past year. The hopper was replaced on the garbage container, repairs made to the bottle and can containers, and new guides for the trash container and paper container. Our department cleared and leveled an area and made two eleven foot by twenty-four foot cement pads for the rigid plastic container and the tire container. Over 200 tons of recycling has taken place this year at the transfer station which turns into savings for the town on trash disposal. The new rigid plastic container separated more than four tons of plastic from going into the demolition tank.

The Erbe building windows were glazed and painted and the back porch was painted.

The East Otis fire house was stained.

Town Hall had three rooms painted, carpets cleaned, roof maintenance done, and windows washed.

We assisted with demolition of the meeting house in East Otis and replanted the lawn.

Cemetery mapping has been completed in the Soules Cemetery on Pike Rd, West Center Cemetery on Stebbins Rd, and Cold Spring Cemetery on Cold Spring Rd. They should be up on the town web site by the time you receive this report. We assisted with eight funerals in 2016 in the Otis Center Cemetery, and poured five foundations for stones.

I would like to thank the Maintenance department staff for their hard work though out the year, as well all other departments and boards for their support.

Respectfully submitted,

James Crandall  
Maintenance supervisor





## Annual Town Report Energy Committee

The Wind Energy Project is nearing completion with projected delivery of the turbine components in March and April of 2017. Contracts have been awarded to a single company R.F. Audet to perform all three phases of the construction necessary to install the turbine. The projects are the Civil Project which includes the subgrade preparation for the concrete foundation to be constructed; the Electrical Project which includes installation of almost a half mile of cable, poles and associated electrical equipment; and the Mechanical Project which is the actual installation of the turbine tower sections, nacelle or generator, and the hub and blades.

Although there have been challenges to the wind project, at this time Eversource, our local utility, SED or Sun Common our project consultants, Precision Decisions LLC our consulting engineer, the Town's Highway Department, Maintenance Department and the Energy Committee have worked through them and are on a track to install, commission and generate wind energy for the Town of Otis.

This project is revenue based, puts no burden on the tax rate, and has the potential to benefit residents directly and is worth working for.

The Energy Committee has been reviewing town buildings to determine each building's status and needs for a long term capital plan. Department heads and members are included in a committee to study the needs of individual departments and the needs of the town for the future of our community.

The Energy Committee meets on the third Thursday of the month at 5:00 PM at the Town Hall and all are welcome to attend.

### Energy Committee Members

Donald Hawley	Tony Scapin	Michael Moretz
Bill Hiller	Jim Crandall	Walter Engels
Michael Ernst	Ed Sepanski	Larry Gould





## Building Department Annual Town Report

One hundred and thirty-two building permits with a recorded value of \$6,972,221.00 were issued in 2016. The majority of these permits were for necessary alterations and renovations that include re-roofing, siding and replacing windows and doors. There were three new single-family dwellings constructed on previously undeveloped parcels of land and eleven new homes from an existing site that had demolition requirements. There were 12 photovoltaic solar (PV) installations on residential dwellings and accessory structures this year.

Amending the Town of Otis Zoning By-law setback requirements for non-conforming situations has allowed projects to move forward without the need for a Zoning Special Permit. If your project meets the new requirements several months of process time can be saved.

The Building Department page on the town's website, [townofotisma.com](http://townofotisma.com), is a place to look for information about building permits and applications, the Town's Zoning By-law, office hours, links to the State Building Code and other forms and documents. If you don't see what you're looking for or have a suggestion click on my name, Larry Gould, and send me an email or leave a message on the office answering machine at 413-269-0100 x 110. I welcome your comments.

The office of the building inspector can provide information and direction before any project begins, saving lost time and expense.

Respectfully Submitted  
Larry K. Gould  
Inspector of Buildings

## Waste Water Treatment Plant

The wastewater staffs primary responsibility is to collect, pump, and treat raw sewage for those on the municipal sewer system. The plant ran well in 2016 producing quality effluent without any permit violations while treating 3.5 million gallons.

In the event of a grinder pump failure please call 413-441-3474 and leave a message.

Respectfully Submitted,

Keith C. O'Neil  
Chief Operator





## **Plumbing and Gas Inspector**

In 2016, I performed 43 plumbing inspections and 50 gas inspections in Otis.

Permit fees still remain at \$50.00 per inspection. As always, all permit applications are mailed to the Town of Otis, P. O. Box 237, Otis, MA 01253.

Thank you to Mark Levernoch, the Assistant Plumbing and Gas Inspector, for covering in my absence.

Respectfully submitted,

Brian Middleton

Plumbing and Gas Inspector

## **Electrical Inspector**

If you are doing electrical work in the Town of Otis, you are required to obtain an electrical permit and contact the Electrical Inspector for fees and permit approval. Permits issued to homeowners will be at the discretion of the Inspector.

For 2016, we performed 112 electrical inspections in Otis.

The Electrical Inspector can be contacted Monday through Friday at (860) 798-2578.

Checks should be made payable to the Town of Otis and mailed with the permit application to: Jay Reynolds, 109 North Main Street, Sandisfield, MA 01255.

As of October 1, 2007, the permit fees are \$50.00 per residential inspection and \$60.00 per commercial inspection.

Respectfully submitted,

Jay Reynolds

Electrical Inspector







## **Town Report for 2016**

### **Council on Aging** **269-0100 ext 107**

#### Members of the council:

Ralph Gleason .....Chairperson  
Dot D'Elia..... Treasurer  
Angie Lariviere..... Recording Secretary  
Carol Blakeslee.....Member  
Jane Bernasconi.... Member  
Richard Cicchillo.....Member

Our hours are Monday and Wednesday 10 AM till 2 PM

#### Some of the services we offer:

- We have a full lending library and welcome all visitors.
- First Thursday of each month the “Out to Lunch Bunch” meets at a local restaurant for good food and great conversation.
- Third Wednesday of each month is Pot Luck Lunch. Everyone brings a dish to share.
- Third Friday of the month is the State run Brown Bag program. Our volunteer workers were: Pat Deveneau, Richard Mercure, Lee Miller, Howard Hood, Hank Wingate, & Ernie Hood
- First Monday of each month (except for December – March) a registered nurse comes in for foot care. Call the center for an appointment.
- Second Wednesday of each month the visiting nurse comes in from the Lee VNA at 12:30 PM for Blood Pressure screening.
- Every five weeks on Mondays we schedule Men and Women’s haircuts. Call the center for an appointment.
- We have a limited amount of geriatric equipment and supplies available.
- We maintain a mailing & email list in order to keep our seniors involved. Let us know if you would like your name added to our lists.
- All of our activities are updated weekly on our Town’s website. Check us out at www.townofotisma.com under Council on Aging.
- We also have a column in “The Otis Observer” in which we list all activities and upcoming trips.

Respectfully submitted,

Otis COA  
Ralph Gleason, Chairperson





## **2016 ANNUAL REPORT OF THE BOARD OF ASSESSORS**

The Board of Assessors, along with our assessing staff provided under contract by Regional Resource Group, continues to assure the fair taxation of all Otis properties.

During the past year, we continued to reorganize and update assessment records. In addition, staff reviewed 86 building permits, which included new dwellings, additions, renovations and decks. 166 Real Estate transfers and approximately ten new parcel splits were recorded.

Assessing staff including RRG staff, attend classes and programs sponsored by the Berkshire County Board of Assessors and the Massachusetts Association of Assessors Officers.

Our Board strives to build and maintain good public relations. We provide residents with:

- Mailings to those eligible for special tax classifications and exemptions;
- Assistance in completing forms for residents eligible for exemptions and abatements
- Abutters lists required for certain criteria for various boards or permits
- Information on a host of tax and property assessment issues

Other office activities include:

- Processing parcel divisions and other map changes
- Processing real estate deeds
- Processing and reviewing all abatement requests
- Processing personal property forms, chapter land applications, exemption applications
- Preparing various Mass Department of Revenue Reports

Office hours are Monday and Wednesday 8:30am-12:30pm. The Board of Assessors meet on the first Tuesday of the month from 6:30-8:00pm. Residents can contact the office by phone 413 269-0100, ext 102 or by email at [leadassessor.otis@gmail.com](mailto:leadassessor.otis@gmail.com). Property information can be accessed on the town website: [townofotisma.com](http://townofotisma.com).

Respectfully submitted,

Russell Loring, Chairman

Kathleen Rider, Member

Heather Venne, Member





## OTIS LIBRARY & MUSEUM TOWN REPORT

The Otis Library is a busy community resource. This year our 1268 patrons conducted over 15500 transactions. We welcome all this activity. We love sharing our 9721 items with everyone. With our membership in CWMARS (Central & Western Massachusetts Automated Resource System) we can share with all libraries throughout Massachusetts. We receive deliveries from this system twice weekly. It is a great sight to see how busy this library is! We are very proud to present and maintain this resource for all to use.

The library offers much more than just materials. Five computers are available for use with Broadband high-speed internet. High-speed WIFI access provides connections to the world for your use with your devices, IPADS< IPODS, Smart Phones, Tablets, and whatever is yet to come! This year we added a wireless printer, which allows printing from our computers, as well as from your WIFI devices. We replaced the Xerox copier, with one that can handle higher volume. Every day technology expands our world. Our gifted and knowledgeable technician conducts monthly help sessions for computers and technology. A wide screen audio video system that can access information from the internet, individual presentations and material on DVD's has been installed in the Roosevelt Room. This equipment widens our capabilities to access and present material. Members of the community and organizations can use this equipment for acceptable uses.

This year we conducted several special programs. Steve Otfinski presented his new works on the Titanic, Pearl Harbor, and the assassination of John Kennedy with juniors and young adults. Steve has become an integral part of our community and he will return for other presentations. Several artists exhibited their work and shared their works at public receptions. The children's summer reading program Ready Set Read was fun. Once again, we were fortunate to have the hospitality of Karin and Susan Oygard as they hosted the end celebration with a llama and alpaca yoga fest, and ice cream party. Our LEGO club meets monthly to test the imagination and creativity of our young patrons. During the holidays, we hosted different activities through our Reindeer games and Lego holiday party. The Farmington River Regional School students under the direction of Laura Catullo exhibited their artwork during the months of November and December. Young children musicians under the direction of Kelsey Grey entertained us during the reception. The annual Read Across America choice was *The Bear Ate your Sandwich* by Julia Sarcone - Roach. Preschool and kindergarten students shared their experiences and they shared special sweet sandwiches made by Hillary Howard. We collected donations and purchased over 50- books in memory of Cora Barrett, a delightful, spirited young girl from Sandisfield who died of complications from a heart transplant. She taught us of life, energy, and love. The purchased books were given to the Sandisfield Library, the Farmington River Regional School Library, and our library. We collected 50 pairs of pajamas to give to the Cradles to Crayons project sponsored by the Boston Bruins and Massachusetts Libraries. Donated pairs of pajamas





collected are distributed to needy children to help them feel safe and warm. This year we hope to collect 60 pairs of pajamas. During the month of January patrons can pay for library fines with food for the food pantry. Patrons could also donate food. We collected five boxes of food that were delivered to the Lee Food Pantry.

Most noteworthy is that our longtime Museum Curator and expert has left his Otis residence and is now residing at Laurel Lake Kindred Assisted Living Facility in Lee. Hank Wingate was the Otis museum expert! His knowledge and wisdom was well matched with his dedication and interest in the history of Otis and adjoining places in the Berkshires. He spent many hours organizing and arranging the artifacts, as well as the old and rare books. He donated many articles, wrote several pieces and shared all he knew with anyone who would visit the Museum. I am sure we will continue to seek his expertise through conversation and correspondence. Eve Kummel a knowledgeable library trustee has assumed responsibility for all matters concerning the museum. Our thanks also go to Dianne Lynch who has agreed to maintain and organize the museum.

Our main goal is to continue to serve the community well. The library strives to provide the resources to meet the needs of people as they move forward in an ever-changing world. Growth and progress require money, effort, time and hard work. The Otis Library and Museum has been fortunate. The town has provided money for the basic needs of the library and patron donations and fundraising efforts by the Trustees have added the additional needed funds to keep the library moving in a forward direction. Our state certification allows the library to receive some state aid through grants and awards. The Trustees, the town maintenance department and the town administrators and personnel work diligently for the library and museum. The talents and the efforts of our librarians are valuable as we develop and design activities and programs for the library. Each day we are very busy striving to continue being the best little library. I invite you to visit and enjoy this community resource. We are thankful for all who support the Otis Library and Museum.

Respectfully submitted  
Kathleen R. Bort  
Director





## **Zoning Board of Appeals**

### **Annual Town Report**

The Zoning Board of Appeals consists of five members and two associate members. The board members are appointed by the selectmen for a term of five years and the associate members are appointed for a term of one year as provided in Section 12, Chapter 40A of the Massachusetts General Laws (MGL). All members serve without compensation.

The Board hears requests for Appeals, Variances, and Special Permits under the Town of Otis Zoning Bylaws and M.G.L. Ch. 40A. The Board of Appeals acts in a quasi-judicial capacity on the issuance of certain special permit applications and petitions for variances from the Zoning Bylaws. The Board will hear and decide appeals by any person aggrieved by reason of their inability to obtain a permit, enforcement by an administrative officer or Town Board, or the failure of the Zoning Enforcement Officer to enforce the zoning law or request of a town resident or land owner. Decisions of the Board of Appeals may be appealed by an aggrieved party to the District, Superior or Land Courts.

Information and duties are outlined in the Town of Otis Bylaws Section 9.2.

During the past calendar year the Board of Appeals convened six meetings and adjudicated four cases. In each of the cases presented, the board voted in favor of the application.

The Board generally meets on the first Monday of each month, as needed. All hearings are open to the public.

Respectfully Submitted,  
Therese Gould, Chairperson  
Geoffrey Geane, Member  
Michael Ernst, Member  
James Kauffman, Member  
Edward Partyka, Associate Member  
Katherine Couch, Clerk





## **Finance Board**

Members of the Finance Board are elected officials of the Town of Otis. They are responsible for reviewing the budgets of each town department and committee in consultation with the Select Board.

The Finance Board meets, in advance, with the Farmington River School Board and administration to review its budget before submission to the town.

This year, with two municipal bond proposals being considered, one for the Otis Wind Power Project and one for town wide broadband, the Finance Board has worked with the Select Board, the Energy Committee, the town treasurer and outside bond counsel to obtain the most favorable terms and interest rate for the wind turbine bond issue that was completed.

The Town of Otis has been granted a AA municipal bond rating reflecting the sound finances of the town.

The Finance Board would like to thank the Town Administrator as well as department and committee heads for their continued cooperation in considering budget requests that work with the tax and grant funds available.

Walter Engels  
Michael Ernst  
Therese Gould





## **Conservation Commission**

The primary role of the Otis Conservation Commission is to preserve and protect the integrity of the town's wetland systems, while striving to work with and serve our community. With nine designated great ponds, as well as the West Branch of the Farmington River, the Otis Conservation commission is one the most active conservation commissions in the state. In 2016 this commission conducted 78 site visits, heard 13 Notice of Intents applications (NOIs), 42 Request for Determinations of Applicability applications (RDAs), issued 7 enforcement orders, 10 emergency certifications, 4 certificates of compliance and 3 forest cutting plans.

In an effort to better serve the community, the Commission has brochures on understanding the Wetlands Protection Act (WPA) and Conservation requirements, available to the public free of charge. These brochures provide the basic information of what is required to come before the commission and how (RDA vs NOI for example). The commission now meets at 6:00 PM, on the third Tuesday of each month, so as not to conflict with frequent Monday holidays. The deadline for submission of applications is on the first Wednesday of each month, by 6:00 PM, no exceptions. Our regular monthly office hours are now the first Wednesday of each month, from 6-9 PM.

The Conservation Commission would like to thank Bob Mason, with the MASS Department of Conservation & Recreation. Bob regularly attends commission site visits and meetings, offering invaluable assistance within his responsibility with DCR on wetland and/or waterway issues. The commission would also like to thank the Otis Board of Selectman for their continued support, as well as the community for working with the Conservation Commission, and following the applicable guidelines.

Respectfully Submitted,

Dave Sarnacki  
Otis Conservation Commission  
Chairman









## **Board of Elections**

Otis currently has 1127 Registered Voters

42 inactive voters were deleted from the registered list after the November 2016 election.

### Voter Registration Breakdown

702 No Party (unenrolled)

### Political Parties

243 Democratic

177 Republican

2 United Independent Party

### Political Designations

2 Libertarian

1 Pirate

The Town of Otis held the Presidential Primary, Caucus, Annual Town Meeting, Annual Town Election, State Primary, and Presidential Election. You can find the 2016 results for all of the town meetings and elections in this town report.

Early voting was new to Massachusetts during this Presidential Election. Early voting occurred two weeks prior to the election and voters could come into the Town Clerk's office to cast their early ballot. Early voting was a huge success in Otis with 185 voters taking advantage of it.

As members of the Board of Registrars we encourage you to get out and vote. Your polling location in the Town of Otis is at: 1 North Main Road, Otis Town Hall, Otis, MA 01253.

Remember your vote counts!

Respectfully Submitted

Town Of Otis Board of Registrars

Lyn Minery  
Marjorie Middleton  
Jill Moretz  
Emily Piacquadio





Official Results

TOWN OF OTIS

TOTAL TALLY SHEET

MARCH 1, 2016

Election

Presidential Primary

March 1, 2016

Total Registered Voters 1118

PRECINCT	1
Democrat	281
Republican	191
Green-Rainbow	0
United Independent Party	0
TOTAL VOTES CAST	472

DEMOCRATIC PARTY

Presidential Preference -DEMOCRAT

Blanks	1
BERNIE SANDERS	165
MARTIN O'MAILLEY	0
HILLARY CLINTON	113
ROQUE "ROCKY" DE LA FUENTE	1
NO PREFERENCE	1
Write-ins	0

TOTAL	281
-------	-----

State Committee Man -DEMOCRAT

Blanks	76
SHERWOOD GUERNSEY, II	204
Write-ins	1

TOTAL	281
-------	-----

State Committee Woman -DEMOCRAT

Blanks	67
Mary J. Palmer	214
Write-ins	0

TOTAL	281
-------	-----

Town Committee-DEMOCRAT (vote for 10)

Blanks	2,124
GROUP	0
JOY M. BROWN	151
ANDREW L. PYENSON	184
DONNA THOMAS	189
SONIA MORRISON KOBRIN	162
Write-ins	0

TOTAL	2,810
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## Presidential Primary

March 1, 2016

**REPUBLICAN PARTY****Presidential Preference -REPUBLICAN**

Blanks	0
JIM GILMORE	0
DONALD J. TRUMP	87
TED CRUZ	31
GEORGE PATAKI	0
BEN CARSON	8
MIKE HUCKABEE	0
RAND PAUL	1
CARLY FIORINA	0
RICK SANTORUM	0
CHRIS CHRISTIE	1
MARCO RUBIO	32
JEB BUSH	2
JOHN R. KASICH	29
NO PREFERENCE	0
Write-ins	0

<b>TOTAL</b>	<b>191</b>
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**State Committee Man-REPUBLICAN**

Blanks	34
MICHAEL F. CASE	68
MATTHEW W. KINNAMAN	89
Write-ins	0

<b>TOTAL</b>	<b>191</b>
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**State Committee Woman -REPUBLICAN**

Blanks	56
ROBIN S. ALMGREN	135
Write-ins	0

<b>TOTAL</b>	<b>191</b>
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**Town Committee-REPUBLICAN (vote for 5)**

Blanks	949
Write-ins	6

<b>TOTAL</b>	<b>955</b>
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Presidential Primary  
March 1, 2016

**GREEN-RAINBOW PARTY**

**Presidential Preference -GREEN RAINBOW**

Blanks	0
SEDINAM KINAMO CHRISTIN MOYOWASIFZA	0
JILL STEIN	0
KENT MESPLAY	0
DARRYL CHERNEY	0
NO PREFERENCE	0
Write-ins	0

<b>TOTAL</b>	<b>0</b>
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**State Committee Man-GREEN RAINBOW**

Blanks	0
Write-ins	0

<b>TOTAL</b>	<b>0</b>
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**State Committee Woman -GREEN RAINBOW**

Blanks	0
Write-ins	0

<b>TOTAL</b>	<b>0</b>
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**Town Committee-GREEN RAINBOW**

Blanks	0
Write-ins	0

<b>TOTAL</b>	<b>0</b>
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Presidential Primary

March 1, 2016

**UNITED INDEPENDENT PARTY**

**Presidential Preference -UNITED INDEPENDENT P**

Blanks	0
NO PREFERENCE	0
Write-ins	0
<b>TOTAL</b>	<b>0</b>

**State Committee Man-UNITED INDEPENDENT**

Blanks	0
Write-ins	0
<b>TOTAL</b>	<b>0</b>

**State Committee Woman-UNITED INDEPENDENT**

Blanks	0
Write-ins	0
<b>TOTAL</b>	<b>0</b>

**Town Committee-UNITED INDEPENDENT**

Blanks	0
Write-ins	0
<b>TOTAL</b>	<b>0</b>





CAUCUS RESULTS

## April 12, 2016- Caucus Results

<u>SELECTMEN</u>	<u>Votes</u>	<u>SELECTMEN WRITE IN</u>	<u>Votes</u>
DONALD HAWLEY	27	GARY THOMAS	38
BLANKS	6	ALL OTHERS	1

72

33

39

<u>TOWN CLERK</u>	<u>Votes</u>	<u>TOWN CLERK WRITE IN</u>	<u>Votes</u>
LYN MINERY	65		
BLANKS	7		

72

72

0

<u>MODERATOR</u>	<u>Votes</u>	<u>MODERATOR WRITE-IN</u>	<u>Votes</u>
BLAKE MIDDLETON	57	ALL OTHERS	2
BLANKS	13		

72

70

2

<u>TREE WARDEN</u>	<u>Votes</u>	<u>TREE WARDEN WRITE-IN</u>	<u>Votes</u>
JOHN (JACK) CONBOY	55	ALL OTHERS	2
BLANKS	15		

72

70

2

<u>FINANCE BOARD</u>	<u>Votes</u>	<u>FINANCE WRITE IN</u>	<u>Votes</u>
MICHAEL ERNST	55	ALL OTHERS	1
BLANKS	16		

72

71

1





CAUCUS RESULTS

<u>ASSESSOR</u>	<u>Votes</u>	<u>ASSESSOR WRITE IN</u>	<u>Votes</u>
RUSSELL LORING	54	ALL OTHERS	1
BLANKS	17		

72

71

1

<u>CEMETERY 3YR</u>	<u>Votes</u>	<u>CEMETERY 3 YR WRITE IN</u>	<u>Votes</u>
BRUCE WALL	55		
BLANKS	17		

72

72

0

<u>CEMETERY 1YR</u>	<u>Votes</u>	<u>CEMETERY 1YR WRITE IN</u>	<u>Votes</u>
ROGER MEYER	54		
BLANKS	18		

72

72

0

<u>LIBRARY TRUSTEE</u>	<u>Votes</u>	<u>LIBRARY TRUSTEE WRITE-IN</u>	<u>Votes</u>
WALTER ENGELS	60		
BLANKS	12		

72

72

0

<u>PLANNING BOARD</u>	<u>Votes</u>	<u>PLANNING BOARD WRITE IN</u>	<u>Votes</u>
JAMES CARLIN	54		
BLANKS	18		

72

72

0

<u>SCHOOL COMMITTEE</u>	<u>Votes</u>	<u>SCHOOL WRITE IN</u>	<u>Votes</u>
BLANKS	69	ALL OTHERS	3
VACANT			

72

69

3





**Town of Otis, Massachusetts**  
**Annual Town Meeting Minutes**  
**May 17, 2016**

Selectperson: Roberta Sarnacki Chair, Donald Hawley, Absent William Hiller  
Finance Board: Walter Engels Chair, Michael Ernst, Therese Gould,  
Moderator: Blake Middleton  
Temporary Moderator: George Mengel  
Town Clerk: Lyn Minery  
Town Administrator: Chris Morris  
Town Counsel: Jeremia Pollard  
Board of Registrars: Marjorie Middleton, Jill Moretz, Emily Piacquadio

Total Registered Voters: 1118

Total Registered Voters in Attendance: 197

At 7:00 pm the Moderator delayed the meeting for a few minutes due to the long line of voters waiting to check in.

Meeting called to order at 7:03 pm at the Otis Town Hall by the Moderator.

The Moderator led us into the Pledge of Allegiance.

The Moderator called for a moment of silence to remember those whom we have lost in the past year.

The Moderator appointed Marjorie Middleton, Emily Piacquadio, and Jill Moretz as counters if needed.

The Moderator asked that all cell phones be on silent.

The Moderator asked everyone to use the microphone so everyone could hear one another.

The Moderator confirmed with the Town Clerk a quorum was present.

A motion was made to dispense with the reading of the remainder of the warrant and proceed to act on Article 1.

The motion was seconded.

The motion passed.

**ARTICLE 1: To receive the reports of the various Town Officers and act thereon.**

A motion was made to accept Article 1.

The motion was seconded.

No discussion.

Article 1 passed







**ARTICLE 2: To raise and appropriate such money as may be necessary to defray the Town's expenses for this fiscal year. See appropriations list attached at end of Warrant. (\$5,287,128.79)**

A motion was made to accept Article 2.

The motion was seconded.

Discussion regarding the salaries of the Building Inspector, Town Administrator, and the Town Hall Staff based on the amount of posted hours and Town Hall being closed on Friday.

The Moderator requested a count.

70- Yes

62- No

Article 2 passed

**ARTICLE 3: To see if the Town will vote to appropriate the sum of \$111,572.00 for the purpose of paying the principal and interest due in fiscal 2017 for the second of five annual payments for the 2016 KME fire truck purchased in FY16 and to take said sum from free cash.**

A motion was made to accept Article 3.

The motion was seconded.

No discussion.

Article 3 passed.

**ARTICLE 4: To see if the Town will vote to appropriate the sum of \$15,000.00 to pay for the demolition of the old meeting house in East Otis and to take said sum from free cash.**

A motion was made to accept Article 4.

The motion was seconded.

Discussion about appropriating money and using state resources to save the meeting house.

Discussion to save the school house which is located on the same parcel so it does not end up like the meeting house.

Discussion about the historical significance of the meeting house verses the school house.

Article 4 passed.

**ARTICLE 5: To see if the Town will vote to appropriate the sum of \$15,000.00 for the replacement of the gym floor in the Otis Town Hall and to take said sum from free cash.**

A motion was made to accept Article 5.

The motion was seconded.

Discussion: When was the current floor installed? Jim Crandall, Maintenance Supervisor said the current floor was installed approximately 15 years ago.

What will keep it from buckling in the future? The floor will go out to bid and it will have a warranty.

Discussion about different types of flooring to be installed.

What is the purpose of the new floor and what is wrong with the current floor? Chris explained the gym is regularly used for exercise classes such as yoga, pilates, and basketball.

Article 5 passed.





**ARTICLE 6: To see if the Town will vote to expend \$86,077.00 for the purpose of paying the principal and interest due in fiscal 2017 for the second of three years of payments for the Western Star Truck purchased in FY15 and to take said sum from free cash.**

A motion was made to accept Article 6.

The motion was seconded.

No discussion.

Article 6 passed.

**ARTICLE 7: To see if the Town will vote to accept \$179,437.00 as an Available Fund under the Chapter 90 State Aid to Highways Program.**

A motion was made to accept Article 7.

The motion was seconded.

Discussion: What roads will be repaired? Derek Poirier, Highway Superintendent stated the roads that require the most repair.

Article 7 passed.

**ARTICLE 8: To see if the Town will vote to appropriate \$63,200.00 for the operation and maintenance of the municipal sewer system and to meet the appropriation, transfer funds from the sewer user fees.**

A motion was made to accept Article 8.

The motion was seconded.

Discussion: Is the WWTP Operator salary in article 2 part of this \$63,200? Chris Morris explained the WWTP Operator salary of \$55,000 is part of the Article 2 and not part of this Article. The figure of \$63,200 has not gone up in the past several years because the plant is being handled so well.

Article 8 passed.

**ARTICLE 9: To see if the Town will vote to maintain separate Revolving Funds pursuant to MGL, Chapter 44, Section 53E ½ for the following fees. Fees received by Town Officials shall be credited to the respective revolving fund and expended for payment only by the authorization of the Town Treasurer. Respective expenditures from said Revolving Funds shall not exceed the amounts shown below for Fiscal Year 2017 without prior approval from the Board of Selectmen:**

Plumbing & Gas Inspector	\$15,000.00
Wire Inspector	\$15,000.00
Fire Department Inspections	\$6,000.00
Sanitation Inspector	\$9,000.00
Recreation Commission	\$5,000.00
Demolition Debris Removal	\$25,000.00
Cemetery	\$2,000.00

A motion was made to accept Article 9.

The motion was seconded.

Discussion: What is Demolition Debris Removal? Chris Morris explained this is when you bring demolition debris to the transfer station and pay a fee. The fees paid are credited into this revolving fund to later pay for hauling costs to get rid of the debris.

Article 9 passed.





**ARTICLE 10: To see if the Town will vote to appropriate the sum of \$5,000.00 to purchase turnout gear washing equipment for the Fire Department and to take said sum from free cash.**

A motion was made to accept Article 10.

The motion was seconded.

Discussion. Sandy Pinkham, Fire Chief explained originally the Fire Department was asking for \$10,000 but since discussion with the Select Board and Finance Board other sources of funding were found. These sources are \$5,000 from free cash, \$3000 encumbered from the FY15 budget and \$2,500 from the fire department fundraising account.

Sandy explained why the washer and dryer is expensive. This washer and dryer is specialized to take out all ash and fine particles that are permeated into the fire fighters gear. This washer reduces cancer causing agents that end up on the turnout gear from fighting the fires. Unlike your home washer and dryer this all has to be done in a specific washing and drying cycle and at exact temperatures.

Discussion about funding sources and if the Fire Department still needed \$10,000 from free cash. Article 10 passed.

**ARTICLE 11: To see if the Town will vote to appropriate the sum of \$100,000.00 for the replacement of the 2009 GMC Dump Truck and to take said sum from free cash.**

A motion was made to accept Article 11.

The motion was seconded.

Discussion: How much free cash is left? Chris Morris explained if everything is approved this evening there would remain \$417,409.23 in free cash.

Where would the revenue from the trade-in or sale of this truck go? Chris Morris said it would go back into free cash.

Article 11 passed.

**ARTICLE 12: To see if the Town will vote to appropriate the sum of \$50,000.00 for the replacement of the 2009 Sierra Pickup Truck and to take said sum from free cash.**

A motion was made to accept Article 12.

The motion was seconded.

No discussion.

Article 12 passed.

**ARTICLE 13: To see if the Town will vote to appropriate the sum of \$461.16 to pay five FY15 invoices; \$87.19 due the Berkshire Eagle for advertising; \$36.67 due Viktoria Seavey for services rendered; \$218.65 due Peter Kolodiej for mileage; \$40.00 due RW's Inc.; \$78.65 due Verizon and to take said sum from free cash.**

A motion was made to accept Article 13.

The motion was seconded.

No discussion.

Article 13 passed, one opposed.

**ARTICLE 14: To see if the Town will vote to transfer the sum of \$44,000.00 from the FY16 Principal Assessors Salary line to the FY16 Assessors Expenses line.**

A motion was made to accept Article 14.





The motion was seconded.

Discussion: Could you explain why the Assessor's salary had money last year and not this year? Chris Morris explained after the annual town meeting last year the Principal Assessor resigned and the Board of Assessors has hired RRG Group to provide assessor services to the town. As an outside vendor they should not be paid out of the Town Payroll but rather the Assessor's expenses.

Article 14 passed.

Blake Middleton, Moderator recused himself for the remainder of the evening.

The Town Clerk explained Town Meeting needed to elect a temporary moderator and asked if there were any nomination from the floor.

A motion was made to nominate George Mengel.

The motion was seconded.

George Mengel accepted the nomination and was elected.

**ARTICLE 15: To see if the Town will vote to ask the Board of Selectmen to consider appointment of the current Police Chief, Roberta Sarnacki, to a three (3) year term or take any other action thereon.**

**(Petitioned article; the entire text reads "This petition for a warrant article is proposed by the undersigned, and respectfully requests that the Town of Otis ask the Board of Selectmen, to consider appointment of the current Police Chief, Roberta Sarnacki, to a three (3) year term. Roberta's continued performance, and dedication to this position has warranted such a measure, and such an appointment would help to remove personality and politics from the equation. We, the undersigned Thank You for your consideration of this request.")**

A motion was made to accept Article 15.

The motion was seconded.

Discussion: Town Counsel explained he issued an opinion that both of the petitioned articles are not binding on the town because, the Board of Selectmen is the executive appointing authority who to hires, fires, does appointments, chooses the terms, and negotiates the contracts. The second issue with these articles is personal privilege. This isn't the forum to deal with individual questions who should be appointed and who shouldn't. Town Counsel wanted everyone to be aware not to violate personal privilege rules.

A motion was made to have a secret ballot for both Article 15 and Article 16.

The motion was seconded.

The secret ballot passed for Article 15 and Article 16.

Discussion about the Chief having a one year appointment verses a three year appointment and the timing of the potential change.

A motion was made to pass over Article 15.

The motion was seconded.

The Moderator explained the motion on floor is about passing over the article and discussion needs to be on passing over the article.





Discussion: If the article was passed over would the term stay as is? Town Counsel reminded everyone the article is non-binding.

The motion was withdrawn to pass over Article 15.  
The second was withdrawn to pass over Article 15.

A motion was made end debate and to call the question.  
The motion was seconded.

Discussion: Town Counsel explained this requires a 2/3rds vote. A yes vote ends debate and a no vote keeps discussion going.

The motion to call the question passed unanimously.

The Town Clerk explained the secret ballot process.  
The registrars handed out the ballots and voting began.  
Registrars Emily Piacquadio and Jill Moretz counted the ballots.

Yes- 38

No -142

Article 15 failed.

**ARTICLE 16: To see if the town will vote to instruct the Board of Selectmen to not reappoint the current Chief of Police to that position or as a member of the Otis Police Department for fiscal year 2017 and any year there after.  
(Petitioned article)**

A motion was made to accept Article 16.  
The motion was seconded.

A motion was made to end debate and call the question.  
The motion was seconded.  
The motion to call the question passed.

Lyn Minery and Marjorie Middleton passed out the ballots while Article 15 was still being tallied. Once Article 15 was officially tallied and the results were read then voting began on Article 16.

Jill Moretz and Emily Piacquadio counted the ballots.

Yes- 109

No- 68

Article 16 passed.

A motion was made to adjourn the meeting.  
The motion was seconded.  
The meeting adjourned at 9:15 pm.

Respectfully submitted,

Lyn Minery, Town Clerk





AMOUNTS FOR ARTICLE 2  
FOR FISCAL YEAR 2017

GENERAL GOVERNMENT		FY17	FY16
1	ASSESSORS EXPENSES 015141.700	\$ 69,650.00	\$ 17,500.00
2	ASSESSORS CLERK 015141.115	\$ -	\$ 2,500.00
3	ASSESSORS PRINC ASSESS SALARY 015141.113	\$ -	\$ 53,688.73
4	ASSESSORS SALARIES 015141.114	\$ 9,500.00	\$ 9,500.00
5	AUDIT 015159.700	\$ 12,000.00	\$ -
6	CONSERVATION COMM EXPENSES 015171.700	\$ 5,750.00	\$ 4,250.00
7	CONSERVATION COMM SALARY 015171.113	\$ 5,037.00	\$ 4,890.00
8	ELECTRICITY 015472.000	\$ 52,500.00	\$ 50,520.00
9	ERBE BUILDING 015192.405	\$ 3,700.00	\$ 3,700.00
10	FINANCE BOARD EXPENSES 015131.700	\$ 332.00	\$ 332.00
11	FINANCE BOARD SALARIES 015131.113	\$ 1,700.00	\$ 1,000.00
12	GIFTS AND FLOWERS 015162.000	\$ 750.00	\$ 750.00
13	HEATING/FURNACE 015192.404	\$ 63,500.00	\$ 60,000.00
14	LEGAL EXPENSES 015151.702	\$ 20,000.00	\$ 20,000.00
15	MAINTENANCE EXPENSES 015192.117	\$ 43,200.00	\$ 42,200.00
16	MAINTENANCE LABOR 015192.116	\$ 111,320.13	\$ 107,549.71
17	MAINTENANCE SUPER SALARY 015192.119	\$ 57,643.95	\$ 54,899.00
18	ASST MAINT SUPER SALARY 015192.120	\$ 12,001.00	\$ 11,651.46
19	OFFICE SUPPLIES 015136.000	\$ 9,500.00	\$ 9,500.00
20	PLANNING BOARD EXPENSES 015175.700	\$ 1,850.00	\$ 1,850.00
21	PLANNING BOARD CLERK 015175.113	\$ 3,000.00	\$ 3,000.00
22	SELECTMEN'S EXPENSES 015122.700	\$ 3,415.00	\$ 3,415.00
23	SELECTMEN'S SECRETARY 015122.114	\$ 23,652.00	\$ 22,440.00
24	SELECTMEN'S SALARIES 015122.113	\$ 11,000.00	\$ 9,800.00
25	TECHNOLOGY 015192.003	\$ 51,000.00	\$ 49,183.80
26	TOWN ACCOUNTANT EXPENSES 015135.400	\$ 1,600.00	\$ 1,100.00
27	TOWN ACCOUNTANT SALARY 015135.113	\$ 17,697.72	\$ 17,182.22
28	TOWN ADMINISTRATOR 015123.113	\$ 56,170.55	\$ 54,800.54
29	TOWN CLERK EXPENSES 015161.700	\$ 6,168.00	\$ 6,975.00
30	TOWN CLERK SALARY 015161.113	\$ 37,145.51	\$ 33,793.76
31	TOWN CLERK ELECT/REGISTRATION 015162.700	\$ 12,125.00	\$ 6,975.00
32	TOWN CLERK ELECTIONS SALARIES 015162.113	\$ 5,040.00	\$ 3,790.00
33	TOWN COLLECTOR EXPENSES 015146.700	\$ 19,750.00	\$ 18,650.00
34	TOWN COLLECTOR SALARY 015146.113	\$ 38,811.76	\$ 37,313.64
35	TOWN HALL 015192.400	\$ 14,300.00	\$ 14,300.00
36	TOWN HALL ADMIN ASSISTANT 015192.113	\$ 34,070.40	\$ 32,448.00
37	TOWN REPORT 015195.700	\$ 4,350.00	\$ 4,350.00
38	TOWN TREASURER EXPENSES 015145.700	\$ 7,450.00	\$ 5,550.00
39	TOWN TREASURER SALARY 015145.113	\$ 18,697.69	\$ 18,182.22
40	ZBA EXPENSES 015176.700	\$ 3,000.00	\$ 3,000.00
41	ZBA CLERICAL 015176.113	\$ 3,600.00	\$ 3,600.00
TOTAL GENERAL GOVERNMENT		\$ 851,977.71	\$ 806,130.07





PROTECTION OF PERSONS AND PROPERTY		FY17	FY16
42	ANIMAL CONTROL OFFICER 015292.113	\$ 5,030.00	\$ 5,030.00
43	BUILDING INSPECTOR EXPENSES 015241.113	\$ 4,900.00	\$ 4,900.00
44	BUILDING INSPECTOR SALARY 015241.700	\$ 51,333.23	\$ 48,888.79
45	ASST BUILDING INSPECTOR SALARY 015241.701	\$ 3,500.00	\$ 3,500.00
46	EMERGENCY MANAGEMENT 015291.700	\$ 17,250.00	\$ 16,750.00
47	FIRE DEPARTMENT EXPENSES 015220.700	\$ 41,240.00	\$ 39,490.00
48	FIRE CHIEF SALARY 015220.113	\$ 4,000.00	\$ 3,500.00
49	FIRST ASST. FIRE CHIEF 015220.114	\$ 2,500.00	\$ 2,000.00
50	INSPECTORS 015249.000	\$ 1,000.00	\$ 1,000.00
51	OTIS RESCUE SQUAD 015215.700	\$ 163,310.92	\$ 152,511.31
52	POLICE DEPARTMENT EXPENSES 015210.702	\$ 17,185.00	\$ 15,985.00
53	POLICE DEPARTMENT LABOR 015210.114	\$ 71,090.70	\$ 66,427.80
54	POLICE CHIEF SALARY 015210.113	\$ 14,376.61	\$ 14,103.50
55	TREE WARDEN 015294.113	\$ 500.00	\$ 500.00
TOTAL PROTECTION OF PERSONS AND PROPERTY		\$ 397,216.46	\$ 374,586.40
EDUCATION		FY17	FY16
56	SCHOLARSHIP COMMITTEE 015300.006	\$ 8,000.00	\$ 8,000.00
57	SCHOOL 015300.002	\$ 2,426,967.00	\$ 2,337,787.00
58	SCHOOL BOND 015300.001	\$ 71,333.00	\$ 80,073.97
59	SCHOOL COMMITTEE 015300.003	\$ 1,700.00	\$ 1,700.00
TOTAL EDUCATION		\$ 2,508,000.00	\$ 2,427,560.97
PUBLIC WORKS AND FACILITIES		FY17	FY16
60	CEMETERY 015491.115	\$ 12,950.00	\$ 15,200.00
61	GAS AND DIESEL 015471.000	\$ 52,700.00	\$ 52,700.00
62	HEALTH AGENT EXPENSES	\$ 2,800.00	\$ 2,800.00
63	HEALTH AGENT SALARY 015433.113	\$ 3,965.06	\$ 3,868.35
64	HEALTH BACKUP SALARY 015433.115	\$ 10,984.29	\$ 10,716.38
65	HEALTH AND SANITATION 015433.700	\$ 141,350.00	\$ 140,150.00
66	HEALTH WWTP CHIEF OPERATOR	\$ 55,167.00	\$ 53,560.00
67	HIGHWAY EXPENSES 015422.110	\$ 154,900.00	\$ 153,900.00
68	HIGHWAY GARAGE 015422.800	\$ 8,900.00	\$ 8,700.00
69	HIGHWAY LABOR 015422.114	\$ 87,494.10	\$ 87,716.30
70	HIGHWAY ROAD MACHINE MAINT 015422.700	\$ 50,300.00	\$ 45,300.00
71	HIGHWAY SNOW EXPENSES 015423.115	\$ 102,600.00	\$ 102,665.00
72	HIGHWAY SNOW REMOVAL LABOR 015423.113	\$ 76,862.90	\$ 77,726.50
73	HIGHWAY SUPER SALARY 015422.113	\$ 64,260.00	\$ 61,200.00
74	SANITATION INSPECTOR 015433.114	\$ 1,500.00	\$ 1,500.00
TOTAL PUBLIC WORKS AND FACILITIES		\$ 826,733.35	\$ 817,702.53







HUMAN SERVICES		FY17	FY16
75	ANIMAL INSPECTOR 015292.00	\$ 500.00	\$ 500.00
76	COMMUNITY HEALTH 015529.000	\$ 1,000.00	\$ 1,000.00
77	CONSTRUCT INC. 015599.204	\$ 200.00	\$ 200.00
78	COUNCIL ON AGING 015541.700	\$ 13,110.00	\$ 12,760.00
79	MENTAL HEALTH 015599.200	\$ 584.62	\$ 584.62
80	SHINE 015541.701	\$ 500.00	\$ 500.00
81	VETERANS BENEFITS 015543.600	\$ 25,000.00	\$ 30,000.00
82	VETERANS DISTRICT ASSESSMENT 015543.700	\$ 7,168.80	\$ 6,997.52
83	VISITING NURSE ASSOCIATION 015522.700	\$ 3,969.00	\$ 3,969.00
TOTAL HUMAN SERVICES		\$ 52,032.42	\$ 56,511.14
CULTURE AND RECREATION		FY17	FY16
84	CELEBRATIONS 015692.000	\$ 9,500.00	\$ 8,300.00
85	CULTURAL COUNCIL 015699.000	\$ 5,000.00	\$ 5,000.00
86	HISTORICAL COMMISSION 015691.700	\$ 3,600.00	\$ 3,600.00
87	LIBRARY 015610.700	\$ 62,407.00	\$ 60,885.00
88	RECREATION EXPENSES 015630.000	\$ 28,913.00	\$ 30,831.00
89	RECREATION SALARIES 015630.113	\$ 31,834.06	\$ 30,555.66
90	SOUTH BERK LIT NET 015610.701	\$ 400.00	\$ 400.00
TOTAL CULTURE AND RECREATION		\$ 141,654.06	\$ 139,571.66
INTERGOVERNMENTAL EXPENSES		FY17	FY16
91	BERK CTY RETIREMENT 015911.170	\$ 151,874.00	\$ 151,648.00
92	BERK REG PLAN COMM 015840.664	\$ 1,192.69	\$ 1,163.60
TOTAL INTERGOVERNMENTAL EXPENSES		\$ 153,066.69	\$ 152,811.60
MISCELLANEOUS EXPENSES		FY17	FY16
93	HEALTH INSURANCE 015914.170	\$ 247,680.00	\$ 235,260.00
94	INSURANCE 015945.740	\$ 67,868.10	\$ 65,832.57
95	MEDICARE 015914.171	\$ 16,000.00	\$ 16,000.00
96	RESERVE FUND 015940.700	\$ 13,000.00	\$ 13,000.00
97	UNEMPLOYMENT 015913.170	\$ 12,000.00	\$ 8,000.00
TOTAL MISCELLANEOUS EXPENSES		\$ 356,548.10	\$ 338,092.57
TOTAL GENERAL GOVERNMENT		\$ 851,977.71	\$ 806,130.07
TOTAL PROTECTION OF PERSONS AND PROPERTY		\$ 397,216.46	\$ 374,586.40
TOTAL EDUCATION		\$ 2,508,000.00	\$ 2,427,560.97
TOTAL PUBLIC WORKS AND FACILITIES		\$ 826,733.35	\$ 817,702.53
TOTAL HUMAN SERVICES		\$ 52,032.42	\$ 56,511.14
TOTAL CULTURE AND RECREATION		\$ 141,654.06	\$ 139,571.66
TOTAL INTERGOVERNMENTAL EXPENSES		\$ 153,066.69	\$ 152,811.60
TOTAL MISCELLANEOUS EXPENSES		\$ 356,448.10	\$ 338,092.57
TOTAL BUDGET		\$ 5,287,128.79	\$ 5,112,966.94







Annual Town Election Results 05-24-2016

**May 24, 2016- Annual Town Election Results**

<u>SELECTMEN</u>	<u>Votes</u>	<u>SELECTMEN WRITE IN</u>	<u>Votes</u>
DONALD HAWLEY	231	ALL OTHERS	2
GARY THOMAS	176		
BLANKS	1		

**410**

408

2

<u>TOWN CLERK</u>	<u>Votes</u>	<u>TOWN CLERK WRITE IN</u>	<u>Votes</u>
LYN MINERY	382	ALL OTHERS	0
BLANKS	28		

**410**

410

0

<u>MODERATOR</u>	<u>Votes</u>	<u>MODERATOR WRITE-IN</u>	<u>Votes</u>
BLAKE MIDDLETON	333	ALL OTHERS	4
BLANKS	73		

**410**

406

4

<u>TREE WARDEN</u>	<u>Votes</u>	<u>TREE WARDEN WRITE-IN</u>	<u>Votes</u>
JOHN (JACK) CONBOY	323	ALL OTHERS	9
BLANKS	78		

**410**

401

9

<u>FINANCE BOARD</u>	<u>Votes</u>	<u>FINANCE WRITE IN</u>	<u>Votes</u>
MICHAEL ERNST	294	ALL OTHERS	7
BLANKS	109		

**410**

403

7





Annual Town Election Results 05-24-2016

<u>ASSESSOR</u>	<u>Votes</u>	<u>ASSESSOR WRITE IN</u>	<u>Votes</u>
RUSSELL LORING	241	JILL MORETZ	128
BLANKS	38	ALL OTHERS	3

**410**

**279**

**131**

<u>CEMETERY 3YR</u>	<u>Votes</u>	<u>CEMETERY 3 YR WRITE IN</u>	<u>Votes</u>
BRUCE WALL	318	ALL OTHERS	2
BLANKS	90		

**410**

**408**

**2**

<u>CEMETERY 1YR</u>	<u>Votes</u>	<u>CEMETERY 1YR WRITE IN</u>	<u>Votes</u>
ROGER MEYER	325	ALL OTHERS	5
BLANKS	80		

**410**

**405**

**5**

<u>LIBRARY TRUSTEE</u>	<u>Votes</u>	<u>LIBRARY TRUSTEE WRITE-IN</u>	<u>Votes</u>
WALTER ENGELS	321	ALL OTHERS	1
BLANKS	88		

**410**

**409**

**1**

<u>PLANNING BOARD</u>	<u>Votes</u>	<u>PLANNING BOARD WRITE IN</u>	<u>Votes</u>
JAMES CARLIN	295	ALL OTHERS	1
BLANKS	114		

**410**

**409**

**1**

<u>SCHOOL COMMITTEE</u>	<u>Votes</u>	<u>SCHOOL WRITE IN</u>	<u>Votes</u>
BLANKS	307	VICKI ERNST	22
		HILLARY HOWARD	63
		ALL OTHERS	18

**410**

**307**

**103**





**State Primary**  
**September 8, 2016**

Total Registered Voters in Otis	1138
Total Ballots Cast	119
Democratic Ballots Cast	102
Republican Ballots Cast	19
Green Rainbow Ballots Cast	0
United Independent Party Ballots Cast	0

**Democratic Party**

Representative in Congress (First District)

Richard E. Neal	84
Write-In	3
Blank	15
TOTAL	102

Councillor (Eighth District)

Mary E. Hurley	59
Jeffrey S. Morneau	34
Write-In	0
Blank	9
TOTAL	102

Senator In General Court (Berkshire, Hampshire, Franklin & Hampden District)

Rinaldo Del Gallo	7
Andrea C. Harrington	57
Adam G. Hinds	36
Write-In	0
Blank	2
TOTAL	102

Representative in General Court (Fourth Berkshire District)

William "Smitty" Pignatelli	95
Write-In	0
Blank	7
TOTAL	102

Sheriff (Berkshire County)

Thomas N. Bowler	81
Write-In	1
Blank	20
TOTAL	102

**Republican Party**

Representative in Congress (First District)

Write-In	3
Blank	14





TOTAL 17

Councillor (Eighth District)

Write-In	3
Blank	14
TOTAL	17

Senator in General Court (Berkshire, Hampshire, Franklin & Hampden District)

Christine M. Canning	16
Write-In	1
Blank	0
TOTAL	17

Representative in General Court (Fourth Berkshire District)

Write-In	3
Blank	14
TOTAL	17

Sheriff (Berkshire County)

Write-In	4
Blank	13
TOTAL	17

**Green Rainbow Party**

Senator in Congress

Write-In	0
Blank	0
TOTAL	0

Representative in Congress (First District)

Write-In	0
Blank	0
TOTAL	0

Councillor (Eighth District)

Write-In	0
Blank	0
TOTAL	0

Senator in General Court (Berkshire, Hampshire, Franklin & Hampden District)

Write-In	0
Blank	0
TOTAL	0

Representative in General Court (Fourth Berkshire District)

Write-In	0
Blank	0
TOTAL	0

Sheriff (Berkshire County)

Write-In	0
Blank	0





TOTAL \_\_\_\_\_ 0

**United Independent Party**

Senator in Congress

Write-In	0
Blank	0
TOTAL	0

Representative in Congress (First District)

Write-In	0
Blank	0
TOTAL	0

Councillor (Eighth District)

Write-In	0
Blank	0
TOTAL	0

Senator in General Court (Berkshire, Hampshire, Franklin & Hampden District)

Write-In	0
Blank	0
TOTAL	0

Representative in General Court (Fourth Berkshire District)

Write-In	0
Blank	0
TOTAL	0

Sheriff (Berkshire County)

Write-In	0
Blank	0
TOTAL	0





**Presidential and State Election**  
**November 8, 2016**

**Total Registered Voters in Otis** 1164  
**Total Ballots Cast** 924

Electors of President and Vice President

Clinton and Kaine	431
Johnson and Weld	43
Stein and Baraka	18
Trump and Pence	407
Write-In	16
Blank	9
<b>TOTAL</b>	<b>924</b>

Representative in Congress (First District)

Richard E. Neal	514
Frederick O. Mayock	205
Thomas T. Simmons	97
Write-In	4
Blank	104
<b>TOTAL</b>	<b>924</b>

Councillor (Eighth District)

Mary E. Hurley	633
Write-In	5
Blank	286
<b>TOTAL</b>	<b>924</b>

Senator In General Court (Berkshire, Hampshire, Franklin & Hampden District)

Christine M. Canning	379
Adam G. Hinds	461
Write-In	1
Blank	83
<b>TOTAL</b>	<b>924</b>

Representative in General Court (Fourth Berkshire District)

William "Smitty" Pignatelli	720
Write-In	3
Blank	201
<b>TOTAL</b>	<b>924</b>

Sheriff (Berkshire County)

Thomas N. Bowler	669
Write-In	3
Blank	252
<b>TOTAL</b>	<b>924</b>





Question 1

Yes	308	
No	544	
Blank	72	
TOTAL		924

Question 2

Yes	328	
No	545	
Blank	51	
TOTAL		924

Question 3

Yes	608	
No	266	
Blank	50	
TOTAL		924

Question 4

Yes	525	
No	367	
Blank	32	
TOTAL		924





## **Town Collector Annual Town Report**

The following are due dates for fiscal year 2018

RE & PP Tax Due Dates

August 1, 2017

November 1, 2017

February 1, 2018

May 1, 2018

Sewer Tax Due Dates

September 1, 2017

December 1, 2017

March 1, 2018

June 1, 2018

It has been three great years serving as the town collector for Otis. I truly love my job and this town! This year I will get to take the exam for certification as a Massachusetts collector. More and more tax payers are utilizing our online systems to make payments. Please visit [unipaygold.unibank.com](http://unipaygold.unibank.com) for all real estate, personal property, and sewer bills. For motor vehicle excise tax visit [kelleyryan.com](http://kelleyryan.com). This makes for more efficient processing, thank you! Enjoy the rest of the year everyone!

Respectfully submitted,

Destiny Duris  
Town Collector

Town Collector

### **Receivables 1-1-2016 THRU 12-31-2016**

<u>YEAR</u>	<u>MOTOR VEHICLE EXCISE</u>	<u>INTEREST</u>
2011	\$131.25	\$46.95
2012	\$149.06	\$32.60
2013	\$1317.95	\$250.79
2014	\$2279.58	\$309.82
2015	\$16824.08	\$776.09
2016	\$241553.08	\$626.90







<u>YEAR</u>	<u>PERSONAL PROPERTY</u>	<u>INTEREST</u>
2013	\$40.56	\$12.75
2014	\$465.65	\$122.26
2015	\$594.11	\$94.52
2016	\$89661.98	\$225.38
2017	\$84603.05	\$46.33

<u>YEAR</u>	<u>REAL ESTATE</u>	<u>INTEREST</u>
2013	\$8343.19	\$4407.79
2014	\$6291.17	\$1876.72
2015	\$35744.84	\$6701.98
2016	\$2386180.56	\$11321.45
2017	\$2167921.05	\$2052.53

<u>YEAR</u>	<u>SEWER</u>	<u>INTEREST</u>
2016	\$30331.46	\$129.67
2017	\$27065.52	\$39.64

2016 MISC. RECEIPTS

Municipal Liens	\$2600.00
Bartow's Tri. Park	\$972.00
Bill Copies	\$212.00
Returned Checks	\$50.00





## **FY 2016 Board of Health Agent Report**

In fiscal year 2016, there has been a steady increase of Title 5 inspection reports being conducted in the town of Otis. Around half of the submitted reports required a full septic system upgrade due to a variety of reasons, many of which being older system over 20 years. A large percent of the upgrades that have been submitted, due to the nature of the size of the lots, setback challenges, needed local board variances to comply.

Recreational Camps for Children such as Bonnie Brae, Soccer Camp at Larkum Pond, Camp of Latter day Saints at Bonnie Brae and Otis Ski Ridge camp met full compliance with relevant codes. All camps remain in good standing and meets compliance with regulations. Other inspections included complaints on housing and other chapter II Sanitary code inspections. One housing inspection yielded a condemnation order in Fiscal year 2016. However, the order had been lifted in early FY2017 and remains in full compliance with the State Sanitary Code.

The 2016 beach testing season the past summer yielded a high level of compliance. Many thanks to the Board, Town Hall staff, and employees for their valued assistance and dedication. We look forward to a healthy and safe 2017.

Respectfully submitted,

James J. Wilusz, R.S.

Registered Sanitarian/Health Agent





## **REPORT OF THE PLANNING BOARD TOWN OF OTIS**

The Planning Board is responsible for preparing and maintaining a comprehensive master plan (MGL Chapter 41, Section 81D), Propose, review, hold hearings and make recommendations on zoning bylaw/ordinance changes to the Town Protective By-Laws, Review and act on subdivisions – preliminary & definitive plans (MGL c.41, section 81K-81GG), Review and sign Approval Not Required (ANR) plans and is required to review, hold public hearings and make recommendations on proposals that will affect land use.

The Planning Board oversees Site Plan Reviews and hears requests from property owners or developers seeking to divide a tract of land, reaffirm boundary lines or create a new subdivision...who, must submit surveyed plot plans to the Board for appropriate action as governed by MGL, Chapter 41, Section 81.

The Town of Otis requires any new lots to be a minimum of one (1) acre, have 150 feet of road frontage and provide adequate access for emergency and vehicular traffic in the R-1 residential district. In the Village V-1 district lot area shall not be less than 20,000 square feet and the frontage shall not be less than 60 feet.

The Planning Board acted on a number of Form-A plans to divide properties and/or secure newly surveyed boundary lines under the guidelines & requirements of the Subdivision Control Law.

The Otis Master Plan and Open Space & Recreation Plan were updated and duly approved by the Board and the State. Again, the Planning Board wishes to thank all the members of the Master Plan Steering Committee, the Selectmen and the Berkshire Regional Planning Commission for all their fine work in preparing these document updates.

The Planning Board continues to work with the Otis Historical Committee, the Otis Historical Society, Otis Conservation Committee, Otis Recreation, Berkshire Regional Planning Commission and other State Agencies on projects such as Otis Sewer district, Community Development, Community Preservation, Community Center, Watershed projects, Historical Preservation and seeking and applying for Grant opportunities.

The Planning Board meets on the second Monday of every month at 7:00 p.m. in the Town Hall. The Board welcomes property owners with questions concerning the required procedures to sub-divide their land under the laws.

Respectfully submitted,  
Harold L. Kobrin, Chairman  
Rona Knight  
Michael Ernst  
Jim Carlin  
Alan Koivisto  
Terry Cook  
Jim Kauffman





## **Technology Committee**

### **2016 Annual Report**

2016 was an exciting year for the Technology Committee. Our main focus has been on bringing high speed internet to the town of Otis. Significant progress has been made and we are actively moving forward. We have contracted with Westfield Gas & Electric (Whip City Fiber) to conduct our pole survey and to do the design for our network. This survey has been finalized and we are in the process of submitting our pole applications to Verizon and Eversource. Once the make ready has been complete we will begin to string fiber. In addition, MBI has sent us an award letter for \$1,080,000.00 to be put towards the construction of this project.

After many years of service to our town, our primary computer maintenance person, Bob Roche, has decided to retire. We wish him well in his retirement endeavors and hope he knows he will be missed. To replace his services, the Technology Committee has contracted with Network Engineering & Security for equipment maintenance for the town computer systems. The Town of Otis was awarded a grant of \$15,000.00 to upgrade our computer security and systems and both Bill Hiller, NES and the Maintenance Department are working together to rewire the Town Hall with a new robust system. When this project is completed, the Town's computer network will have significantly increased speed, and security to meet state code for today and the foreseeable future. When attached to the upcoming broadband network we will be able to offer additional services that will be in demand in the future. We have also added new wifi hotspots to the Town Hall so the entire Town Hall is covered as is much of the parking lot. Residents who currently do not have internet at home are encouraged to use the meeting rooms when available and the parking lot during non-business hours.

We also have addressed multiple other issues including policy rewrites and updates and the normal equipment issues and updates that come up. We are also looking to upgrade the Town of Otis Website and make changes to our e-mail to bring us into state code.

We are looking forward to a very exciting and busy 2017 as the projects all move forward and we continue to bring Otis into the digital age.

All members of the Otis Technology Committee continue to look forward to working with and for you to bring modern technology to our rural town and are thankful for your support.

Respectfully Submitted,  
Bill Hiller  
Larry Gould  
George Mabee

Laurie Flower  
Frank Tolopko  
Lisa D'Orazio





## **Otis Cultural Council**

For 2016, the members of the Otis Cultural Council approved funding of 26 grant applications. These included 2 workshops for adults, 7 youth programs, 5 school field trips, 1 music performance and 11 donations to local groups. Our funds come from two main sources: Massachusetts Cultural Council (a state agency) and the Town of Otis, as voted at our Town Meeting every year. In addition, our members raise money through fundraisers, deposit bottle and can recycling, and donations from folks who want to help support our activities.

There are 3 funding categories: programs for the young people of Otis, community-wide events, and donations to cultural programs in Otis and neighboring towns.

**Youth Programs:** Providing cultural opportunities for our young people is a top priority. Programs funded through FRRES included field trips for all grades, in-school activities such as a sculpture, drama club, musical events, a Flying Cloud science program studying the Farmington River, and Berkshire Theater Group's writing program. We also underwrote The Great Encampment, a weekend of Colonial re-enactments organized by Mr. Chris Keller, 5<sup>th</sup> grade teacher at FRRES. He arranged for Ye Olde Town Lebanon Militia to set up a week-end long, authentic re-enactment of colonial life on the school grounds. This wonderful event was open to all students and the public. In addition, the OCC also supported programs offered by the PTA, Kops 'n Kids, Lee High Drama Club, and the 4H club.

**Community-wide.** Our collaboration with the Otis Community Day committee brought Wanda Houston and her Band to the Sup & Swing, our annual picnic and community concert under the stars. There were workshops for painters, quilters, and the 9<sup>th</sup> Annual Arts Festival which offered a venue for local artists and craftspeople to show off their talents.

**Donations:** As always, there were many worthwhile organizations applying for funding. We try to choose those that fulfill our mission and benefit Otis residents.

In addition to all of the above, some of our members (and their good-hearted spouses!) work sorting deposit bottles and cans at the recycling site at the Otis Transfer Station. We collaborate with the AmVets on this project, which brings the deposit monies back to benefit the town. Thanks to residents who separate and contribute their deposit bottles and cans to the blue barrels at the transfer station.

We continue to support the Beautify Otis project by organizing volunteers to set up and maintain flower barrels throughout the town. Thanks to all the local volunteer gardeners who plant and maintain the barrels all summer and also to Jamie Carr at Otis Ridge Garden Shop for her generous support.

To know more about our activities, check out our page at [www.townofotisma.com](http://www.townofotisma.com). If you'd like to join us or volunteer for any activity, contact a committee member or email us at [culturalco.otis@yahoo.com](mailto:culturalco.otis@yahoo.com).

We are grateful to the Select board for their support and encouragement throughout the year; to the Highway Department and Jim Crandall of the Maintenance Department for their regular assistance; to the Farmington River Elementary School for the use of their beautiful facility and to their office staff for their cheerful assistance. Also, we offer our heartfelt thanks to the Town Clerk, Lyn Minery O'Brien, the Selectmen's Office and staff, Chris Morris, Lisa D'Orazio and Heather Venne.

Lastly, we thank all those Otis residents and visitors who help us with their donations of time and money, their attendance at events, as well as their enthusiastic words of support.





*Submitted by*  
Jeanne Randorf, Chair  
Shanon Albee, Treasurer  
Al Blake  
MaryAnne Cicchillo  
Mary Jo Engels, Secretary  
Vicki Ernst  
Deb Fogel  
Carol Lombardo  
Ilona Packie  
Diane Provenz  
Ilisa Sulner  
Arlene Tolopko  
Robert Turnbough





**SOUTHERN BERKSHIRE DISTRICT DEPARTMENT OF VETERANS'**  
**SERVICES (SBDDVS)**

Thank you for allowing me to service the member towns, their veterans, and widows. We have made great strides in reaching out to our veterans in our local area, letting them know the various services available to them from Elderly Services, Community Actions and also the local senior centers.

During FY 2016 we have seen a slight decrease in all areas of operation and currently have 37 active Chapter 115 claims.

Chapter 115 Submissions and Return from the State:

Town	FY 2016 Submitted 7/01/15-6/30/16	Pmt Due in FY 2017 - FY 2016 - 75%
Otis	\$11,079.36	\$8,309.52

Over the last year we have completed the following for our member town's veterans:

Applications for VA Health Care	49
ALS/Disability/A&A/Appeals/Life Insurance	66
DD 214s	34
Request for Grave Markers	25
Tax Abatements/SS help/Other requests	18
Flags to funerals homes for veterans	72
Assisted with Dr. appointments	32
Home and Office Visits	442
Veterans Services Phone Calls	1472

For FY 2016 District budget was reduced by the reserve resulting in a smaller assessment for the member towns. During these trying financial times all veterans and widows are encouraged to contact this office or the US Department of Veterans Affairs and review current entitlements as many changes have taken place.

Otis' apportionment towards the FY 2016 DVS budget was \$6,997.52 – this number was based on population percentage on the 2010 Census.

Respectfully Submitted,

Laurie J. Hils  
District Director  
Southern Berkshire District Veterans Services



Town of Otis, Massachusetts  
2016 Annual Report



TOWN OF OTIS  
CASH RECONCILIATION  
FY 16 ANNUAL

TOWN OF OTIS Treasurer Cash Reconciliation FISCAL YEAR 2016										
	Beginning Balance	Receipts	Warrants	Debit Adj	Credit Adj	Transfers In	Transfers Out	Interest	Ending Balance	
<b>BANK</b>										
TD Bank Investment *7298	115,881.87	\$ 3,844.29	\$ -	\$ -	\$ -	\$ 15,650.09	\$ (135,441.56)	\$ 91.12	\$ 25.82	
TD Bank Vendor *7205	(964.55)	\$ -	\$ -	\$ -	\$ 66.93	\$ 135,000.00	\$ (150,650.09)	2.78	(16,544.93)	
TD Bank - Auction	9,159.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	13.77	9,172.88	
Berkshire Bank Investment	65,400.13	\$ 129,602.35	\$ -	\$ -	\$ -	\$ 21,790.02	\$ (153,152.30)	63.61	63,703.81	
Berkshire DDA	396,862.10	\$ -	\$ (6,508.55)	\$ (101.93)	\$ 35.00	\$ 163,152.30	\$ (543,000.00)	60.45	499.37	
UNIBank Sewer/General Fund	25,866.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	38.89	25,905.80	
UNIBank deposit #3846	417.16	\$ -	\$ (647.14)	\$ (623.38)	\$ 501.28	\$ 441.65	\$ -	0.01	189.47	
ESB Payables	(144,395.12)	\$ 17,789.59	\$ (7,417,857.48)	\$ (39.27)	\$ 753.18	\$ 7,589,923.21	\$ (60,963.45)	613.42	(14,175.92)	
ESB RDC	121,687.00	\$ 5,071,331.62	\$ -	\$ (659.44)	\$ -	\$ 60,963.45	\$ (5,174,490.76)	169.41	79,001.28	
Peoples UnitedBank MM	893,041.38	\$ 1,109,043.86	\$ (580,000.00)	\$ (826.00)	\$ 5.00	\$ 7,438,742.88	\$ (7,400,825.83)	3,427.95	1,462,609.24	
Berkshire RDC	255,865.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	897.33	256,763.28	
Belmont Savings	21,787.33	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (21,790.02)	2.69	0.00	
UNIBANK Money Market	401,663.19	\$ -	\$ (241,272.00)	\$ -	\$ -	\$ 241,272.00	\$ (6,384,606.89)	696.88	174,765.14	
	0.00	\$ 6,656,676.15	\$ -	\$ -	\$ -	\$ -	\$ -	0.00	0.00	
<b>General Funds</b>										
BINS	2,162,271.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1.03	2,446,201.36	
Arts/Cultural Council	676.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	677.48	14,869.54	
Special Revenue	14,847.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	22.32	15,547.02	
BB Septic/Title V-dtd *3623	15,523.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	23,252.66	
Berkshire Bank Sewer Capital	23,252.66	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	58,364.22	
Berkshire Bank Sewer Capital	58,305.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	81,616.88	
<b>Sewer</b>	81,558.47	\$ -	\$ (5,355.00)	\$ (80.00)	\$ -	\$ 6,225,334.89	\$ (1,857,349.50)	\$ 26,624.35	4,389,174.74	
United Bank- CREB	10,485.23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	16.73	10,500.96	
Garfield Barrister Escrow	50,136.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	327.40	50,463.83	
Belmont Stabil	309,609.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,306.81	310,916.28	
MMDT Stabil	346,804.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	521.26	347,326.18	
Unbank Stabilization	16,393.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (17.43)	22.58	16,393.15	
Unbank Perpetual Care	37,193.25	\$ -	\$ -	\$ -	\$ -	\$ 17.43	\$ -	57.92	37,231.60	
Unbank Cemetery General	20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (183.19)	183.19	20,000.00	
Lee Bank Cemetery CD	820.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.84	1,004.49	
Lee Bank Perp Care Int	2,439.23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	3.66	2,442.89	
Scholarship	554.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.84	555.04	
Deveneau/Erbe Escrow	29,084.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	87.38	29,172.17	
First National Fire Co. CD	823,483.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	826,011.59	
Trust	3,082,837.57	12,890,286.86	(8,251,640.17)	(2,229.02)	1,361.39	21,882,471.01	(21,882,471.01)	37,934.96	7,758,551.59	
<b>Total All Accounts</b>					(867.63)		0.00			
<b>Beginning Balance:</b>	3,082,837.57									
<b>Receipts:</b>		12,890,286.86								
<b>Interest:</b>		37,934.96								
<b>Warrants:</b>		(8,251,640.17)								
<b>Adjustments:</b>		(867.63)	fees, void & returned checks,			(0.00) difference				
		7,758,551.59								







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***Town of Otis***

Balance Sheet General Accounts  
From 07/01/2015 to 06/30/2016

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**ASSETS**

**CASH**

General Cash	2,152,908.46	
<b>Subtotal Cash</b>		<u>2,152,908.46</u>

Personal Property Tax Receivable	12,062.18	
----------------------------------	-----------	--

Real Estate Tax Receivable	334,732.29	
----------------------------	------------	--

Allowance for Abatements	-152,919.53	
--------------------------	-------------	--

Tax Liens Receivable	420,471.11	
----------------------	------------	--

Demolition Liens	1,385.76	
------------------	----------	--

Tax Possession	139,465.54	
----------------	------------	--

Motor Vehicle Excise Tax Receivable	48,396.22	
-------------------------------------	-----------	--

<b>Subtotal Assets</b>		<u>803,593.57</u>
------------------------	--	-------------------

**Total Assets**

	<u>2,956,502.03</u>
--	---------------------

**LIABILITIES**

Tailings/Unclaimed Checks	-2,781.90	
---------------------------	-----------	--

Deferred Rev Prop Taxes	-193,874.94	
-------------------------	-------------	--

Deferred Rev Tax Titles	-559,936.65	
-------------------------	-------------	--

Def Rev -Demo Lien Rev.	-1,385.76	
-------------------------	-----------	--

Deferred MVX Revenue	-48,396.22	
----------------------	------------	--

<b>Subtotal Liabilities</b>		<u>-806,375.47</u>
-----------------------------	--	--------------------

**Total Liabilities / Fund Balance**

	<u>806,375.47</u>
--	-------------------

**FUND BALANCE**

FB Reserved for Encumb	-316,858.28	
------------------------	-------------	--

FB Res for Expenditures	-382,649.00	
-------------------------	-------------	--

Undesignated Fund Balance	-1,450,619.28	
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<b>Subtotal Fund Balance</b>		<u>-2,150,126.56</u>
------------------------------	--	----------------------

**Total Liabilities / Fund Balance**

	<u>2,956,502.03</u>
--	---------------------

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## ***Town of Otis***

### Balance Sheet Other Funds From 07/01/2015 to 06/30/2016

#### **FUND 23**

##### **ASSETS**

Highway Pooled Cash	-286,463.59
Due from Commonwealth	326,244.85

Subtotal Assets	39,781.26
-----------------	-----------

Total Assets

39,781.26

##### **LIABILITIES**

FB CHAPTER 90 MONEY	-326,244.85
---------------------	-------------

Subtotal Liabilities	-326,244.85
----------------------	-------------

##### **FUND BALANCE**

FB Chapter 90 Money (expend from)	286,463.59
-----------------------------------	------------

Subtotal Fund Balance	286,463.59
-----------------------	------------

Total Liabilities / Fund Balance

-39,781.26

#### **FUND 24**

##### **ASSETS**

State Grants/Cash	50,465.12
BCSB-Septic Program A/R	17,902.44

Subtotal Assets	68,367.56
-----------------	-----------

Total Assets

68,367.56

##### **LIABILITIES**

BCSB-Septic Prog.Def.Rev.	-17,902.44
---------------------------	------------

Subtotal Liabilities	-17,902.44
----------------------	------------

##### **FUND BALANCE**

FB Elections -State	-4,033.50
Dept of Energy Resources - Town Hal	-10,500.00
FB BCSB Septic Prog.	-14,790.26
FB DEM Otis Res. W.S.	-7,563.77
Nature Trail Grant	-2,494.78
FB Council on Aging	-1,118.63
FB Cultural Council	-2,787.10
SMART GROWTH GRANT	-99.96
FB Muncipal Map Program	-1,161.15
FB Sale of Cemetery Lots	-800.00
FB State&Local All Hazard	-900.00
Homeland Security Fund	-777.60
FB COPS Grant	-320.53
FB Public Safe Gra-Fire	-1,993.75
BRPC - MINI GRANT	-3,000.00
Emergency Management	1,875.91

Subtotal Fund Balance	-50,465.12
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Total Liabilities / Fund Balance

-68,367.56

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**Town of Otis****Balance Sheet Other Funds****From 07/01/2015 to 06/30/2016**

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**FUND 25****ASSETS**

Revolving Funds/Cash

84,046.38

**Subtotal Assets**84,046.38**Total Assets**84,046.38**FUND BALANCE**

Conservation Consultants

-1,144.34

FB Compost Bins

-1,157.48

FB Demo Debris

-6,947.35

FB Fire Inspections

-4,337.00

FB Electrical Inspections

-3,450.00

FB Plumbing Inspections

-9,657.00

FB Health Inspections

-930.00

FB Wetlands Protection

-36,462.00

FB Well/Septic Inspection

-1,150.00

Recreation Fund

-18,591.00

FB CEMETERY

-220.21

**Subtotal Fund Balance**-84,046.38**Total Liabilities / Fund Balance**-84,046.38**FUND 26****ASSETS**

Gifts/ Cash

26,720.70

**Subtotal Assets**26,720.70**Total Assets**26,720.70**FUND BALANCE**

Recreation Fund

-10,063.86

Bicentennial donations

-633.96

Otis Day - Donations

-1,935.23

Kops and Kids

-2,761.34

F/B Cultural Council

-11,326.31

**Subtotal Fund Balance**-26,720.70**Total Liabilities / Fund Balance**-26,720.70

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***Town of Otis***  
**Balance Sheet Other Funds**  
**From 07/01/2015 to 06/30/2016**

**FUND 27**

**ASSETS**

Cash

24,589.56

Subtotal Assets

24,589.56

Total Assets

24,589.56

**FUND BALANCE**

Sale of lots

-11,791.08

Town owned prop-W.Ctr.Rd.

-9,925.00

Road Machinery Revenue

-2,673.48

Conservation Comm Project

-200.00

Subtotal Fund Balance

-24,589.56

Total Liabilities / Fund Balance

-24,589.56

**FUND 30**

**ASSETS**

Pooled Cash

-3,850.00

Subtotal Assets

-3,850.00

Total Assets

-3,850.00

**FUND BALANCE**

UNDESIGNATED FUND BALANCE

3,850.00

Subtotal Fund Balance

3,850.00

Total Liabilities / Fund Balance

3,850.00

**FUND 31**

**ASSETS**

CASH

25,632.00

Subtotal Assets

25,632.00

Total Assets

25,632.00

**FUND BALANCE**

UNDESIGNATED FUND BALANCE

-25,632.00

Subtotal Fund Balance

-25,632.00

Total Liabilities / Fund Balance

-25,632.00

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***Town of Otis***

Balance Sheet Other Funds

From 07/01/2015 to 06/30/2016

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**FUND 32**

**ASSETS**

CAPITAL CASH

4,502,786.42

Subtotal Assets

4,502,786.42

Total Assets

4,502,786.42

**FUND BALANCE**

Undesignated Fund Balance

-4,502,786.42

Subtotal Fund Balance

-4,502,786.42

Total Liabilities / Fund Balance

-4,502,786.42

**FUND 33**

**ASSETS**

CASH

18,981.00

Subtotal Assets

18,981.00

Total Assets

18,981.00

**FUND BALANCE**

UNDESIGNATED FUN BALANCE

-18,981.00

Subtotal Fund Balance

-18,981.00

Total Liabilities / Fund Balance

-18,981.00

**FUND 34**

**ASSETS**

WIND PROJECT - SERIAL CASH

111,679.63

Subtotal Assets

111,679.63

Total Assets

111,679.63

**FUND BALANCE**

Undesignated Fund Balance

-111,679.63

Subtotal Fund Balance

-111,679.63

Total Liabilities / Fund Balance

-111,679.63

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**Town of Otis**  
Balance Sheet Other Funds  
From 07/01/2015 to 06/30/2016

**FUND 60**

**ASSETS**

Sewer Cash	68,886.65
SEF 12 Receivable	5,470.99
SEF13 Receivable	1,423.56
SEF14 RECEIVABLE	5,074.85
SEF15 RECEIVABLE	7,079.43
SEF16 Receivable	3,282.32
Sewer Liens	18,695.59
Committed Interest	3,207.69

Subtotal Assets 113,121.08

Total Assets 113,121.08

**LIABILITIES**

SEF Deferred Revenue	-22,331.15
Deferred Revenue Liens	-21,903.28

Subtotal Liabilities -44,234.43

**FUND BALANCE**

Sewer Unreserved FB	-68,886.65
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Subtotal Fund Balance -68,886.65

Total Liabilities / Fund Balance -113,121.08

**FUND 81**

**ASSETS**

Pooled Cash	36,000.00
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Subtotal Assets 36,000.00

Total Assets 36,000.00

**FUND BALANCE**

FB Cemetery Perpetual Care	-36,000.00
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Subtotal Fund Balance -36,000.00

Total Liabilities / Fund Balance -36,000.00

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**Town of Otis**

Balance Sheet Other Funds

From 07/01/2015 to 06/30/2016

**FUND 82**

**ASSETS**

Trust Fund/Cash

82,928.78

Subtotal Assets

82,928.78

Total Assets

82,928.78

**LIABILITIES**

Revenue

-3,175.00

Erbe Rent-Deveneau

-554.04

Pond Pasture Surety Bond

-184.14

GARFIELD-BARRISTER

-10,316.82

F/B Perpetual Care Int.

-39,526.60

Fire Company Auto Insuran

-29,172.18

Subtotal Fund Balance

-82,928.78

Total Liabilities / Fund Balance

-82,928.78

**FUND 83**

**ASSETS**

Scholarship Cash

3,252.89

Subtotal Assets

3,252.89

Total Assets

3,252.89

**FUND BALANCE**

Scholarship Fund

-3,252.89

Subtotal Fund Balance

-3,252.89

Total Liabilities / Fund Balance

-3,252.89

**FUND 84**

**ASSETS**

Stabilization Cash

843,052.34

Subtotal Assets

843,052.34

Total Assets

843,052.34

**FUND BALANCE**

Stabilization Fund

-843,052.34

Subtotal Fund Balance

-843,052.34

Total Liabilities / Fund Balance

-843,052.34

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***Town of Otis***  
**Balance Sheet Other Funds**  
**From 07/01/2015 to 06/30/2016**

**FUND 88**

**ASSETS**

Agency/Cash	16,812.82	
Subtotal Assets		16,812.82
<b>Total Assets</b>		<b>16,812.82</b>

**LIABILITIES**

Tax Collector Demand Fees	-19,309.12	
Police Outside Detail	1,756.50	
Due to Comm - Hunt/Fish	40.00	
Due to Comm - Gun Permits	1,375.00	
Due to Deputy Collector	-675.00	
Subtotal Liabilities		-16,812.62

**Total Liabilities / Fund Balance** **-16,812.62**

**FUND 89**

**ASSETS**

Agency/Cash	78.54	
Subtotal Assets		78.54
<b>Total Assets</b>		<b>78.54</b>

**LIABILITIES**

State Withholding Tax	-20.00	
Boston Mutual Direct	-0.39	
Fort Dearborne Insurance	-58.15	
Subtotal Liabilities		-78.54

**Total Liabilities / Fund Balance** **-78.54**

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***Town of Otis***

**Balance Sheet Other Funds**  
**From 07/01/2015 to 06/30/2016**

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**FUND 90**

**ASSETS**

Amts to be Provided Bonds

7,095,587.00

**Subtotal Assets**

7,095,587.00

**Total Assets**

7,095,587.00

**LIABILITIES**

WIND

-6,225,000.00

WESTERNSTAR

-159,272.00

FIRE TRUCK

-536,315.00

WIND - SERIAL

-175,000.00

**Subtotal Liabilities**

-7,095,587.00

**Total Liabilities / Fund Balance**

-7,095,587.00

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## Town of Otis

### Expense Report - B&H

From 07/01/2015 to 06/30/2016

01 - Account	Description	Previous Year's Bal	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
015122.113	Selectmen's Salary		9,800.00		9,800.00	9,800.00		100.00 %
015122.114	Selectmen's Secretary Salary	663.34	22,440.00		23,103.34	21,441.84	1,661.50	92.80 %
015122.700	Selectmen's Expenses		3,415.00		3,415.00	758.44	2,656.56	22.20 %
015123.113	Town Administrator Salary	1,542.34	54,800.54		56,342.88	55,298.55	1,044.33	98.14 %
015131.113	Finance Board Salaries		1,000.00		1,000.00	1,000.00		100.00 %
015131.700	Finance Committee Expense		332.00		332.00	129.00	203.00	38.85 %
015135.113	Town Accountant Salary	483.51	17,182.22		17,665.73	17,338.43	327.30	98.14 %
015135.400	Town Accountant Expenses		1,100.00		1,100.00	402.28	697.72	36.57 %
015136.000	Office Supplies		9,500.00		9,500.00	6,953.75	2,546.25	73.19 %
015141.113	Principal Assessors' Salaries	1,482.14	53,688.73	-44,000.00	11,170.87	6,249.24	4,921.63	55.94 %
015141.114	Assessors Salaries		9,500.00		9,500.00	9,500.00		100.00 %
015141.115	Assessors Clerk		2,500.00		2,500.00		2,500.00	0.00 %
015141.700	Assessors Expenses		17,500.00	44,000.00	61,500.00	54,146.56	7,353.44	88.04 %
015141.702	Assessors - Revaluation			23,400.00	23,400.00	23,400.00		100.00 %
015145.113	Treasurer's Salary	483.51	18,182.22		18,665.73	18,338.43	327.30	98.24 %
015145.700	Treasurer's Expenses		5,550.00		5,550.00	4,603.31	946.69	82.94 %
015145.703	Treas. Tax Title Expense	21,987.50	22,500.00		44,487.50	512.50	43,975.00	1.15 %
015145.707	TAX TITLE PROCEEDINGS	10,000.00			10,000.00		10,000.00	0.00 %
015146.113	Tax Collector's Salary	1,018.50	37,313.64		38,332.14	36,425.76	1,906.38	95.02 %
015146.700	Tax Collector's Expense		18,650.00		18,650.00	10,896.70	7,753.30	58.42 %
015151.702	Legal Expenses		20,000.00		20,000.00	19,422.46	577.54	97.11 %
015158.700	Tax Title Expense	21,662.50			21,662.50		21,662.50	0.00 %
015159.700	Audit	34,300.00			34,300.00		34,300.00	0.00 %
015161.113	Town Clerk Salary	919.72	33,793.76		34,713.48	34,069.24	644.24	98.14 %
015161.700	Town Clerk Expenses		6,975.00		6,975.00	6,031.06	943.94	86.46 %
015162.000	Gifts and Flowers		750.00		750.00	561.95	188.05	74.92 %
015162.113	Election Salaries		3,790.00		3,790.00	3,571.80	218.20	94.24 %
015162.700	Election & Registration		6,975.00		6,975.00	6,441.34	533.66	92.34 %
015171.113	Conservation Commission Salary		4,890.00	659.44	5,549.44	5,549.44		100.00 %
015171.700	Conserv Comm Expenses		4,250.00	87.19	4,337.19	2,628.51	1,708.68	60.60 %
015175.113	Planning Board Clerk	274.40	3,000.00		3,274.40	2,271.44	1,002.96	69.36 %
015175.700	Planning Board Expenses		1,850.00		1,850.00	314.91	1,535.09	17.02 %
015175.702	OPEN SPACE AND RECREATION PLAN	164.25			164.25		164.25	0.00 %
015176.113	Zoning Board of Appeals Clerical	564.48	3,600.00		4,164.48	752.28	3,412.20	18.06 %
015176.700	Board of Appeals Expenses		3,000.00		3,000.00	190.82	2,809.18	6.36 %
015192.003	GIS/Website/Technology		49,183.80		49,183.80	40,033.76	9,150.04	81.39 %
015192.113	Town Hall Clerical Suppor	912.00	32,448.00		33,360.00	32,984.00	376.00	98.87 %
015192.116	Maintenance Labor	2,756.44	107,549.71		110,306.15	102,821.14	7,485.01	93.21 %
015192.117	Gen. Laborer/Bldg Maint.		42,200.00		42,200.00	17,149.48	25,050.52	40.63 %
015192.119	Maintenance Super Salary	1,416.00	54,899.00		56,315.00	55,477.31	837.69	98.51 %
015192.120	Asst Maintenance Super Salary	306.42	11,651.46		11,957.88	11,780.19	177.69	98.51 %
015192.121	ROOFS - Fire Stations, Harmony Hall	14,299.00			14,299.00		14,299.00	0.00 %
015192.400	Town Hall		14,300.00		14,300.00	8,640.45	5,659.55	60.42 %
015192.404	Heating/Furnace Service		60,000.00		60,000.00	24,585.76	35,414.24	40.97 %
015192.405	Erbe Prop. Maintenance		3,700.00		3,700.00	924.84	2,775.16	24.99 %
015192.406	Town Hall Building Upgrad	4,543.61			4,543.61		4,543.61	0.00 %
015192.407	Town Hall HVAC Upgrade	228.86			228.86		228.86	0.00 %
015192.409	ELECTRICAL HARMONY HALL	1,316.99			1,316.99		1,316.99	0.00 %
015192.413	WAST WATER TREATMENT PLANT	16,576.38			16,576.38	1,307.96	15,268.42	7.89 %
015192.414	HARMONY HALL - WELL	20,000.00			20,000.00		20,000.00	0.00 %
015192.415	Repairs to town buildings FY15	8,136.92			8,136.92		8,136.92	0.00 %

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**Town of Otis**  
**Expense Report - B&H**

From 07/01/2015 to 06/30/2016

01 - Account	Description	Previous Year's Bal	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
015195.700	Town Report		4,350.00		4,350.00	3,263.20	1,086.80	75.01 %
<b>Total</b>	<b>General Government</b>	<b>166,038.81</b>	<b>778,110.08</b>	<b>24,146.63</b>	<b>968,295.52</b>	<b>657,968.13</b>	<b>310,327.39</b>	
015210.113	Police Chief Salary	356.83	14,103.50	38.57	14,498.90	14,498.90		100.00 %
015210.114	Police Department Salary	2,406.39	66,427.80	8,103.66	76,937.85	76,937.85		100.00 %
015210.120	Police Cruiser			38,093.00	38,093.00	37,772.10	320.90	99.15 %
015210.702	Police Dept. Expenses		15,985.00	78.65	16,063.65	14,106.29	1,957.36	87.81 %
015210.705	POLICE DEPT SOFTWARE			7,215.00	7,215.00	7,215.00		100.00 %
015215.700	Otis Rescue Squad		152,511.31		152,511.31	152,511.32	-0.01	100.00 %
015220.113	Fire Chief Salary		3,500.00		3,500.00	3,500.00		100.00 %
015220.114	First Asst. Fire Chief		2,000.00		2,000.00	2,000.00		100.00 %
015220.700	Fire Dept Expenses		39,490.00		39,490.00	29,150.43	10,339.57	73.81 %
015220.705	Upgrades Otis Fire Station #1	112.04			112.04		112.04	0.00 %
015220.708	EECBG/Fire Station	32,188.68			32,188.68	1,503.90	30,684.78	4.67 %
015220.804	FIRE TRUCK		111,572.00		111,572.00		111,572.00	0.00 %
015241.113	Building Inspector Expense		4,900.00		4,900.00	4,353.75	546.25	88.85 %
015241.700	Building Inspector Salary	1,260.51	48,888.79		50,149.30	49,402.80	746.50	98.51 %
015241.701	Assistant Building Inspector		3,500.00		3,500.00		3,500.00	0.00 %
015249.000	Inspectors Expense		1,000.00		1,000.00	120.00	880.00	12.00 %
015291.700	Emergency Management		16,750.00		16,750.00	15,265.50	1,484.50	91.13 %
015292.000	Animal Inspector		500.00		500.00	500.00		100.00 %
015292.113	Animal Control Officer		5,030.00		5,030.00	5,030.00		100.00 %
015294.113	Tree Warden		500.00		500.00		500.00	0.00 %
<b>Total</b>	<b>Protect, Persons, &amp; Property</b>	<b>36,324.45</b>	<b>486,658.40</b>	<b>53,528.88</b>	<b>576,511.73</b>	<b>413,867.84</b>	<b>162,643.89</b>	
015300.001	Schools-Capital Costs		80,073.97	-0.43	80,073.54	80,073.80	-0.26	100.00 %
015300.002	Schools Operating Costs		2,337,787.00		2,337,787.00	2,337,787.00		100.00 %
015300.003	School Committee Expenses		1,700.00		1,700.00	1,700.00		100.00 %
015300.006	Scholarship Account		8,000.00		8,000.00	5,000.00	3,000.00	62.50 %
015300.008	School Roof	24,464.00			24,464.00		24,464.00	0.00 %
<b>Total</b>	<b>Education</b>	<b>24,464.00</b>	<b>2,427,560.97</b>	<b>-0.43</b>	<b>2,452,024.54</b>	<b>2,424,560.80</b>	<b>27,463.74</b>	
015422.110	General Highways & Bridges		153,900.00	40.00	153,940.00	76,205.29	77,734.71	49.50 %
015422.113	Highway Super Salary	1,149.43	61,200.00		62,349.43	61,415.14	934.29	98.50 %
015422.114	General Highway Labor	3,809.10	87,716.30		91,525.40	74,959.93	16,565.47	81.90 %
015422.700	Road Machinery Maint.		45,300.00	1,160.97	46,460.97	46,460.97		100.00 %
015422.800	Town Garage		8,700.00		8,700.00	8,616.34	83.66	99.03 %
015423.113	Snow and Ice Labor		77,726.50		77,726.50	53,786.42	23,940.08	69.19 %
015423.115	Snow & Ice Removal		102,665.00		102,665.00	63,840.34	38,824.66	62.18 %
015429.000	Highway - Pick-up truck							100.00 %
015429.002	WESTERNSTAR		82,000.00		82,000.00	82,000.00		100.00 %
015433.112	HEALTH AGENT EXPENSES		2,800.00	218.65	3,018.65	2,864.14	154.51	94.88 %
015433.113	Health Agent Salary		3,868.35	-0.48	3,867.87	3,868.32	-0.45	100.01 %
015433.114	Sanitation Inspector		1,500.00		1,500.00	650.00	850.00	43.33 %
015433.115	Health Agent Back Up		10,716.38		10,716.38	10,716.36	0.02	99.99 %
015433.116	WWTP OPERATOR SALARY	1,381.30	53,560.00		54,941.30	54,123.73	817.57	98.51 %
015433.700	Health & Sanitation		140,150.00	316.00	140,466.00	104,853.30	35,612.70	74.64 %
015471.000	Gas/Diesel		52,700.00		52,700.00	34,243.81	18,456.19	64.97 %
015472.000	ELECTRICITY EXPENSE		50,520.00		50,520.00	44,781.35	5,738.65	88.64 %
015491.115	Cemetery Approp.		15,200.00		15,200.00	6,798.00	8,402.00	44.72 %
<b>Total</b>	<b>Public Works and Facilities</b>	<b>6,339.83</b>	<b>950,222.53</b>	<b>1,735.14</b>	<b>958,297.50</b>	<b>730,183.44</b>	<b>228,114.06</b>	





**Town of Otis**  
**Expense Report - B&H**

**From 07/01/2015 to 06/30/2016**

01 - Account	Description	Previous Year's Bal	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
015522.700	Vising Nurse Association		3,969.00		3,969.00	3,969.00		100.00 %
015529.000	Children's Health Program		1,000.00		1,000.00	1,000.00		100.00 %
015541.700	Council of Aging - Town		12,760.00	89.16	12,849.16	12,849.16		100.00 %
015541.701	SHINE		500.00		500.00		500.00	0.00 %
015543.600	Veterans' Benefits		30,000.00		30,000.00	10,984.27	19,015.73	36.61 %
015543.700	Veterans Dist. Assessment		6,997.52		6,997.52	6,997.52		100.00 %
015599.200	Berkshire Mental Health		584.62		584.62		584.62	0.00 %
015599.204	Construct, Inc.		200.00		200.00		200.00	0.00 %
<b>Total</b>	<b>Human Services</b>		<b>56,011.14</b>	<b>89.16</b>	<b>56,100.30</b>	<b>35,799.95</b>	<b>20,300.35</b>	
015610.700	Library Expenses		60,885.00		60,885.00	60,885.00		100.00 %
015610.701	S. Berk. Literacy Network		400.00		400.00		400.00	0.00 %
015630.000	Recreation Commission		30,831.00	256.69	31,087.69	24,989.16	6,098.53	80.38 %
015630.113	Recreation Salaries	756.54	30,555.66		31,312.20	28,686.37	2,625.83	91.61 %
015650.000	Community Center Account	70,075.35			70,075.35		70,075.35	0.00 %
015691.700	Historical Comm. Expenses		3,600.00		3,600.00		3,600.00	0.00 %
015692.000	Celebrations		8,300.00		8,300.00	8,217.79	82.21	99.00 %
015699.000	Cultural (Arts) Council		5,000.00		5,000.00	4,500.00	500.00	90.00 %
<b>Total</b>	<b>Culture and Recreation</b>	<b>70,831.89</b>	<b>139,571.66</b>	<b>256.69</b>	<b>210,660.24</b>	<b>127,278.32</b>	<b>83,381.92</b>	
015700.000	Playground Equipment	1,596.01			1,596.01	1,316.36	279.65	82.47 %
<b>Total</b>	<b>Debt Services</b>	<b>1,596.01</b>			<b>1,596.01</b>	<b>1,316.36</b>	<b>279.65</b>	
015820.640	State - Air Pollution		971.00		971.00	890.00	81.00	91.65 %
015820.642	Mosquito Control		25,287.00		25,287.00	25,287.00		100.00 %
015820.643	STRAP Repayment		15,000.00		15,000.00	15,000.00		100.00 %
015820.650	RMV Non-renewal Surcharge		1,400.00		1,400.00	1,221.00	179.00	87.21 %
015840.664	Regional Planning Auth		1,163.60		1,163.60	1,163.60		100.00 %
<b>Total</b>	<b>Intergovernmental Expenses</b>		<b>43,821.60</b>		<b>43,821.60</b>	<b>43,561.60</b>	<b>260.00</b>	
015911.170	County Retirement System		151,648.00		151,648.00	151,648.00		100.00 %
015913.170	Unemployment Compensation		8,000.00		8,000.00	4,912.08	3,087.92	61.40 %
015914.170	Group Ins/FICA/Disability		235,260.00	-7,037.41	228,222.59	225,591.75	2,630.84	98.84 %
015914.171	Medicare		16,000.00		16,000.00	12,562.24	3,437.76	78.51 %
015940.700	Reserve Fund		13,000.00	-10,051.80	2,948.20		2,948.20	0.00 %
015945.740	Insurance - General		65,832.57		65,832.57	55,404.84	10,427.73	84.16 %
<b>Total</b>	<b>Misc Expenses</b>		<b>489,740.57</b>	<b>-17,089.21</b>	<b>472,651.36</b>	<b>450,118.91</b>	<b>22,532.45</b>	
<b>Total Fund 01</b>		<b>305,594.99</b>	<b>5,371,696.95</b>	<b>62,666.86</b>	<b>5,739,958.80</b>	<b>4,884,655.35</b>	<b>855,303.45</b>	



**Town of Otis****Expense Report - B&H**

From 07/01/2015 to 06/30/2016

31 - TRUCK WESTERN STAR		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
315491.893	TRUCK WESTERNSTAR					214,368.00	-214,368.00	100.00 %
<b>Total Fund 31</b>						214,368.00	-214,368.00	

32 - WIND		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
325491.892	WIND	209,112.34			209,112.34	73,205.84	135,906.50	35.00 %
325491.893	WIND - LAND ACQUISITION					350,000.00	-350,000.00	100.00 %
325491.894	WIND - DEVELOPMENT COSTS					300,000.00	-300,000.00	100.00 %
325491.895	WIND - EVERSOURCE UPGRADES					500,000.00	-500,000.00	100.00 %
325491.896	WIND - TRANS & BONDING COSTS					1,500.00	-1,500.00	100.00 %
325491.897	WIND - TURBINE COST					580,000.00	-580,000.00	100.00 %
325491.898	WIND - EVERSOURCE CONTINGENCY					50,000.00	-50,000.00	100.00 %
325491.899	WIND - CONTINGENCY					99,703.58	-99,703.58	100.00 %
325491.900	WIND - ELECTRICAL					9,075.00	-9,075.00	100.00 %
<b>Total Fund 32</b>		209,112.34			209,112.34	1,963,484.42	-1,754,372.08	

33 - 2015 Fire Truck		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
335220.892	2015 Fire Truck					517,334.00	-517,334.00	100.00 %
<b>Total Fund 33</b>						517,334.00	-517,334.00	

34 - WIND PROJECT - SERIAL		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
345491.892	WIND PROJECT - SERIAL EXP					63,415.94	-63,415.94	100.00 %
<b>Total Fund 34</b>						63,415.94	-63,415.94	

60 -		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
605270.113	SEF Sewer payroll	195.96			195.96	7,358.56	-7,162.60	3,755.13 %
605270.700	SEF Sewer - Expenses		63,200.00		63,200.00	53,310.96	9,889.04	84.35 %
<b>Total Fund 60</b>		195.96	63,200.00		63,395.96	60,669.52	2,726.44	

<b>Grand Total</b>	514,903.29	5,434,896.95	62,666.86	6,012,467.10	7,703,927.23	-1,691,460.13	
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**Town of Otis**  
**2016 Expense Report**  
 From 07/01/2015 to 06/30/2016

	Expended
<b>015122.113 Selectmens' Salary</b>	
HAWLEY DONALD	3,100.00
HILLER WILLIAM T	3,100.00
SARNACKI ROBERTA	3,600.00
	\$ 9,800.00
<b>015122.114 Selectmen's Secretary Salary</b>	
D'ORAZIO LISAMARIE	21,441.84
	\$ 21,441.84
<b>015122.700 Selectmens' Expenses</b>	
BERKSHIRE COUNTY SELECTMEN'S ASSOC	60.00
BERKSHIRE RECORD	40.00
MA MUNICIPAL ASSOCIATION	493.00
MA MUNICIPAL PERSONAL ASSOCIATION	100.00
LISA D'ORAZIO	9.44
VICKI ERNST	25.00
TURLEY PUBLICATIONS, INC.	31.00
	\$ 758.44
<b>015123.113 Town Administrator Salary</b>	
MORRIS CHRISTOPHER	55,298.55
	\$ 55,298.55
<b>015131.113 Finance Board Salaries</b>	
ENGELS WALTER	400.00
ERNST MICHAEL	300.00
GOULD THERESE	300.00
	\$ 1,000.00
<b>015131.700 Finance Committee Expense</b>	
ASSOC OF TOWN FINANCE COMMITTEES	129.00
	\$ 129.00
<b>015135.113 Town Accountant Salary</b>	
MC CLELLAN MARGARET	17,338.43
	\$ 17,338.43
<b>015135.400 Town Accountant Expenses</b>	
MARGARET MCCLELLAN	152.28
DENNIS MOUNTAIN	250.00
	\$ 402.28
<b>015136.000 Office Supplies</b>	
BERKSHIRE GRAPHICS, INC.	320.75
CORRECTION INDUSTRIES	95.42
HOBBS & WARREN, INC.	255.00
STAPLES CREDIT PLAN	122.19
QUILL	5,896.47
W.B.MASON CO., INC	263.92
	\$ 6,953.75
<b>015141.113 Principal Assessors' Salaries</b>	
MARCELLA LEE	6,249.24
	\$ 6,249.24
<b>015141.114 Assessors Salaries</b>	
LORING RUSSELL W.	3,500.00
RIDER KATHLEEN I.	3,000.00
VENNE HEATHER	3,000.00
	\$ 9,500.00
<b>015141.700 Assessors Expenses</b>	
CAI-TECH	2,200.00
MAAO DUES PAYMENT	150.00
MARSHALL & SWIFT	349.95
USPS	49.00
HEATHER VENNE	34.27





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**Town of Otis**  
**2016 Expense Report**From 07/01/2015 to 06/30/2016

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	Expended
<b>015141.700 Assessors Expenses</b>	
KOFILE INC	1,600.00
REGIONAL RESOURCE GROUP, INC	40,713.34
VISION GOVERNMENT SOLUTIONS	9,050.00
	<b>\$ 54,146.56</b>
<b>015141.702 Assessors - Revaluation</b>	
VISION GOVERNMENT SOLUTIONS	23,400.00
	<b>\$ 23,400.00</b>
<b>015145.113 Treasurer's Salary</b>	
FINK KAREN D.	18,338.43
	<b>\$ 18,338.43</b>
<b>015145.700 Treasurer's Expenses</b>	
VENNE HEATHER	124.80
BERK CTY TREASURER/COLLECTOR ASSOC.	30.00
KAREN FINK	1,121.50
INTERNAL REVENUE SERVICE	520.53
MA COLLECTORS & TREASURER ASSOC	90.00
USPS	50.00
WHEELER & TAYLOR, INC.	304.00
BERKSHIRE BANK	35.00
HARRINGTON HEALTH	75.00
SAFEGUARD	69.69
UNIBANK FISCAL ADVISORY SERVICES	1,000.00
MARK D ABRAHAMS	999.00
GREATLAND CORPORATION	183.79
	<b>\$ 4,603.31</b>
<b>015145.703 Treas. Tax Title Expense</b>	
BERENSON & BLOOM	512.50
	<b>\$ 512.50</b>
<b>015146.113 Tax Collector's Salary</b>	
DURIS DESTINY A	36,425.76
	<b>\$ 36,425.76</b>
<b>015146.700 Tax Collector's Expense</b>	
BERK CTY TREASURER/COLLECTOR ASSOC.	30.00
MA COLLECTORS & TREASURER ASSOC	90.00
UNIVERSITY CONF SERVICES CS17050	95.00
US POSTAL SERVICE	305.00
USPS	68.00
KELLEY & RYAN ASSOCIATES, INC.	1,157.19
FORMS & SUPPLIES UNLIMITED, INC.	388.40
KOFILE INC	1,600.00
DESTINY DURIS	354.04
LIBERTY MUTUAL INSURANCE COMPANY	315.00
THE BOSTON GLOBE	4,005.93
RESORT & CONFERENCE CENTER OF HYANNIS	600.30
BILL TRUST	1,887.84
	<b>\$ 10,896.70</b>
<b>015151.702 Legal Expenses</b>	
POLLARD JEREMIA	9,999.96
BERKSHIRE REGIONAL PLANNING COMM	5,164.25
KAREN FINK	19.99
MATTHEW BENDER & CO., INC.	3,581.76
THE REPUBLICAN	616.50
TURLEY PUBLICATIONS, INC.	40.00
	<b>\$ 19,422.46</b>





**Town of Otis**  
**2016 Expense Report**  
From 07/01/2015 to 06/30/2016

	Expended
<b>015161.113 Town Clerk Salary</b>	
MINERY LYN	34,069.24
	\$ 34,069.24
<b>015161.700 Town Clerk Expenses</b>	
MINERY LYN	1,000.00
CNA SURETY	100.00
CORRECTION INDUSTRIES	28.14
LHS ASSOCIATES INC.	151.55
LYN O'BRIEN	287.35
MA TOWN CLERKS' ASSOCIATION, INC	203.00
NE ASSOC OF CITY & TOWN CLERK	25.00
USPS	329.40
WESTERN MA CITY & TOWN CLERKS ASSOC	10.00
BERKSHIRE BANK	65.00
INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS	155.00
KOFIE INC	2,740.00
SHERATON SPRINGFIELD MONARCH PLACE HOTEL	271.02
NACRC	55.00
WOODSTOCK INN	460.60
NEW ENGLAND ASSOCIATON OF CITY AND TOWN CLERKS	150.00
	\$ 6,031.06
<b>015162.000 Gifts and Flowers</b>	
WILDFLOWERS	274.95
FLOWERS BY WEBSTER	287.00
	\$ 561.95
<b>015162.113 Election Salaries</b>	
BLAKESLEE CAROL A	495.00
D'ELIA DOROTHEA	245.00
D'ORAZIO LISAMARIE	77.00
HAMILL DAVID P.	8.80
LOMBARDO CAROL	297.00
LORING RUSSELL W.	389.50
MIDDLETON BLAKE	200.00
MIDDLETON MARJORIE A	220.00
MORETZ JILL E	220.00
PIACQUADIO EMILY	225.50
PYENSON D. ANN	405.00
RYAN PATRICIA	231.00
TERRANOVA LEONARD A	528.00
THOMAS ELAINE	30.00
	\$ 3,571.80
<b>015162.700 Election &amp; Registration</b>	
CORRECTION INDUSTRIES	34.51
LHS ASSOCIATES INC.	3,749.20
LYN O'BRIEN	338.24
USPS	661.00
ELECTIONS SYSTEMS & SOFTWARE, INC.	1,540.39
MA BAY CONSTABLES ASSN, PAC	100.00
MA BAY CONSTABLES ASSOC, INC	18.00
	\$ 6,441.34
<b>015171.113 Conservation Commission Salary</b>	
Brown Kristin	5,549.44
	\$ 5,549.44
<b>015171.700 Conserv Comm Expenses</b>	
BATTISTA DOMENIC V	300.00
LARAMY JEFFREY	300.00
MEYER ROGER	300.00
SARNACKI DAVID	300.00







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***Town of Otis***  
**2016 Expense Report**  
From 07/01/2015 to 06/30/2016

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	Expended
<b>015171.700 Conserv Comm Expenses</b>	
WALL BRUCE	300.00
MACC	213.00
USPS	100.00
NEW ENGLAND NEWSPAPER INC	815.51
	<b>\$ 2,628.51</b>
<b>015175.113 Planning Board Clerk</b>	
D'ORAZIO LISAMARIE	2,271.44
	<b>\$ 2,271.44</b>
<b>015175.700 Planning Board Expenses</b>	
BERKSHIRE RECORD	175.66
BERKSHIRE REGIONAL PLANNING COMM	33.00
LISA D'ORAZIO	63.04
TURLEY PUBLICATIONS, INC.	43.21
	<b>\$ 314.91</b>
<b>015176.113 Zoning Board of Appeals Clerical</b>	
COUCH KATHERINE	564.48
NEW ENGLAND NEWSPAPER INC	187.80
	<b>\$ 752.28</b>
<b>015176.700 Board of Appeals Expenses</b>	
Katherine V. Couch	6.74
NEW ENGLAND NEWSPAPER INC	684.08
	<b>\$ 690.82</b>
<b>015192.003 GIS/Website/Technology</b>	
BERKSHIRE GRAPHICS, INC.	2,939.90
ROBERT B. ROCKE	700.00
USPS	490.00
VIRTUAL TOWN HALL HOLDINGS, LLC	3,000.00
GLOBAL GOV'T/ED	1,823.73
VERIZON COMMUNICATIONS	10,265.26
VERIZON BUSINESS	104.07
CORNERSTONE	5,337.00
ACCELA, INC	14,683.80
GOVCONNECTION, INC	668.00
EUROFINS SPECTRUM ANALYTICAL INC	22.00
	<b>\$ 40,033.76</b>
<b>015192.113 Town Hall Clerical Suppor</b>	
VENNE HEATHER	32,984.00
	<b>\$ 32,984.00</b>
<b>015192.116 Maintenance Labor</b>	
CLARK MATTHEW E	37,604.26
DEVENEAU PATRICIA A	27,637.44
MORETZ DAVID	34,459.44
THERIAULT JOHN J	3,120.00
	<b>\$ 102,821.14</b>
<b>015192.117 Gen. Laborer/Bldg Maint.</b>	
CRANE'S OUTDOOR POWER EQUIPMENT	89.32
DRESSER-HULL CO.	253.91
FREADMAN STEEL, INC.	130.00
HOME DEPOT CREDIT SERVICES	1,877.30
I.B.S.,INC.	179.50
L & M AUTO, INC.	184.19
LEE HARDWARE TRUE VALUE	1,456.49
MADSEN OVERHEAD DOORS, INC.	616.25
MEYER WELL DRILL, CORP.	856.00
NEW ENGLAND MAINTENANCE DEPO	319.38
S & A SUPPLY	183.06
T.J.BARK MULCH, INC	1,165.00





**Town of Otis**  
**2016 Expense Report**  
From 07/01/2015 to 06/30/2016

	Expended
<b>015192.117 Gen. Laborer/Bldg Maint.</b>	
WESTFIELD AUTO PARTS, INC.	309.40
BOLDUC'S APPAREL	398.51
FASTENAL	162.73
TRACTOR SUPPLY COMPANY	13.98
CALIGART'S HARDWARE	470.36
QUILL	279.52
CARBERRY AUTO PARTS	31.50
H.D. REYNOLDS GEN. MDSE., INC	593.16
ZEE MEDICAL, INC	408.19
SETON IDENTIFICATION	106.65
JAMES CRANDALL	66.25
TAPLIN YARD, PUMP & POWER	169.66
A & M AUTO SERVICE	110.00
GRAINGER	278.80
BRUCE'S HARDWARE	2,974.39
EAST OTIS AUTOMOTIVE	883.44
Meadow Farm Market	300.97
PITTSFIELD FIRE & SAFETY CO., INC	1,247.85
J & J LOCK	100.00
F.W. WEBB COMPANY	487.47
PITTSFIELD GRANITE CITY ELECTRIC	23.62
LOGSDON ELECTRIC	285.72
BERKSHIRE GMC	136.91
	<b>\$ 17,149.48</b>
<b>015192.119 Maintenance Super Salary</b>	
CRANDALL JAMES H	55,477.31
	<b>\$ 55,477.31</b>
<b>015192.120 Asst Maintenance Super Salary</b>	
GOULD LARRY	11,780.19
	<b>\$ 11,780.19</b>
<b>015192.400 Town Hall</b>	
BERK MOUNTAIN SPRING WATER	512.00
I.B.S.,INC.	1,141.60
TOWN OF OTIS	4,315.92
USPS	162.00
ZEE MEDICAL, INC	163.75
BARBARA FOLEY	53.16
SHRED-IT USA	2,256.98
JAMES CRANDALL	35.04
	<b>\$ 8,640.45</b>
<b>015192.404 Heating/Furnace Service</b>	
AMERIGAS- Housatonic	8,355.54
LIPTON ENERGY	14,994.69
COMMONWEALTH OF MASSACHUSETTS	200.00
PLIMPTON & HILLS	81.54
RELIABLE ELECTRIC MOTOR SOLUTIONS	198.99
RON KEARIN HEATING	755.00
	<b>\$ 24,585.76</b>
<b>015192.405 Erbe Prop. Maintenance</b>	
TOWN OF OTIS	924.84
	<b>\$ 924.84</b>
<b>015192.413 WAST WATER TREATMENT PLANT UPGRADE</b>	
DRESSER-HULL CO.	566.38
BRUCE'S HARDWARE	741.58
	<b>\$ 1,307.96</b>





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**Town of Otis**  
**2016 Expense Report**From 07/01/2015 to 06/30/2016

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	Expended
<b>015195.700 Town Report</b>	
LISA D'ORAZIO	3.93
SELECT PRINT SOLUTIONS	2,714.00
ZIP N SORT MAIL SERVICES	545.27
	\$ 3,263.20
<b>015210.113 Police Chief Salary</b>	
SARNACKI ROBERTA	14,498.90
	\$ 14,498.90
<b>015210.114 Police Department Salary</b>	
ARNOLD BRYAN E	6,501.71
HAMILL DANIEL	27,876.04
HAMILL DAVID P.	7,582.71
MULLEN JOHN	1,061.12
PETTIBONE KEN	10,962.60
SARNACKI ROBERTA	12,648.94
WHITING CHARLES	10,304.73
	\$ 76,937.85
<b>015210.120 Police Cruiser</b>	
CENTRAL CHRYSLER JEEP DODGE	26,861.00
ADAMSON INDUSTRIES CORP	10,911.10
	\$ 37,772.10
<b>015210.702 Police Dept. Expenses</b>	
CARLSON AUTO BODY	4,466.45
GALLS INCORPORATED	109.65
L & M AUTO, INC.	70.00
MA CHIEFS OF POLICE ASSOC, INC.	774.00
PITTSFIELD COMMUNICATIONS	554.00
SENTRY UNIFORM & EQUIPMENT	223.10
W MA CHIEFS OF POLICE ASSOC	200.00
SARAT FORD	30.81
VERIZON WIRELESS	2,549.83
AAA POLICE SUPPLY	957.00
BROWNELLS, INC	215.12
KEN PETTIBONE	38.23
PARTY PATROL RENTALS	269.99
HOLIDAY INN	487.06
CHARLES WHITING	9.80
GUARDIAN UNIFORM AND SUPPLY	187.42
FISHER AUTO PARTS, INC.	1,207.44
NATIONAL PEN	72.90
JACOB GONSKA	260.00
RIISKA BROOK ORCHARD	140.00
DAVID HAMILL	4.24
BERTERA DODGE CHRYSLER JEEP	170.78
JUREK BROTHERS INC	1,396.25
TMDE CALIBRATION LABS, INC	165.00
KING WARD COACH LINES	1,000.00
DANIEL HAMILL	40.01
ROBERTA SARNACKI	968.26
	\$ 16,567.34
<b>015210.705 POLICE DEPT SOFTWARE</b>	
TRITECH SOFTWARE SYSTEMS	7,215.00
	\$ 7,215.00
<b>015215.700 Otis Rescue Squad</b>	
OTIS RESCUE SQUAD	152,511.32
	\$ 152,511.32





**Town of Otis**  
**2016 Expense Report**  
From 07/01/2015 to 06/30/2016

	Expended
<b>015220.113 Fire Chief Salary</b>	
PINKHAM GORDON S.	3,500.00
	\$ 3,500.00
<b>015220.114 First Asst. Fire Chief</b>	
PHAIR RICHARD	2,000.00
	\$ 2,000.00
<b>015220.700 Fire Dept Expenses</b>	
FENNELLY ADAM	100.00
HAMMERLE JEFFREY	100.00
HYLAND JUSTIN	100.00
KENNEDY JOHN	100.00
PINKHAM MARY KAY	750.00
TAVERNIA BLAZE	100.00
BERKSHIRE COMMUNICATORS	325.00
CARR HARDWARE	165.69
W.S.DARLEY & CO.	4,035.77
HEIMAN INC.	668.31
NATL FIRE PROTECTION ASSOC.	175.00
PITTSFIELD COMMUNICATIONS	226.27
PITTSFIELD LAWN & TRACTOR	244.41
TOCE BROS.,INC.	152.50
TOWN OF OTIS	1,233.12
USPS	490.00
R.W'S INC	930.00
IAFC MEMBERSHIP	214.00
VERIZON COMMUNICATIONS	314.61
1ST RESPONDER NEWSPAPER	80.00
FIRE ENGINEERING	21.00
INDUSTRIAL PROTECTION SERVICES, LLC	3,817.70
PROCOM SERVICES	4,393.95
CARBERRY AUTO PARTS	570.72
PATRIOT FREIGHTLINER (MA)	347.33
CARR HARDWARE & SUPPLY, INC	49.98
MES	1,930.46
FIRE EQUIPMENT HEADQUAETERS, INC	320.00
SCOTT ROCKEFELLER TRAINING	198.00
BRUCE'S HARDWARE	115.84
EAST OTIS AUTOMOTIVE	65.10
XEROX BUSINESS SERVICES LLC	210.00
BERKSHIRE COUNTY FIRE CHIEFS ASSOC	200.00
MCVFA	420.00
WESTERN MASS FIRE CHIEFS ASSOC	115.00
PAUL CONWAY SHIELDS	598.50
EUROFINS SPECTRUM ANALYTICAL INC	51.00
KME FIRE APPARATUS	5,083.24
NEW BOSTON CRANE & SLED	107.98
FIREHOUSE	29.95
	\$ 29,150.43
<b>015220.708 EECBG/Fire Station</b>	
THE LANE CONSTRUCTION CORP	981.40
TAYLOR RENTAL	522.50
	\$ 1,503.90
<b>015241.113 Building Inspector Expense</b>	
PEOPLEGIS	3,500.00
LARRY GOULD	25.75
GARY DANKO	828.00
	\$ 4,353.75





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**Town of Otis**  
**2016 Expense Report**  
From 07/01/2015 to 06/30/2016

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	Expended
<b>015241.700 Building Inspector Salary</b>	
GOULD LARRY	49,402.80
	\$ 49,402.80
<b>015249.000 Inspectors Expense</b>	
PINKHAM GORDON S.	120.00
	\$ 120.00
<b>015291.700 Emergency Management</b>	
BERKSHIRE COUNTY SHERIFF'S COMM CTR	11,000.60
BLACKBOARD INC	2,865.00
SBRPC	500.00
DOLLAR RADIO SALES	899.90
	\$ 15,265.50
<b>015292.000 Animal Inspector</b>	
CARRINGTON TONIA	500.00
	\$ 500.00
<b>015292.113 Animal Control Officer</b>	
CARRINGTON TONIA	5,030.00
	\$ 5,030.00
<b>015300.001 Schools-Capital Costs</b>	
FARMINGTON RIVER REG.SCH.DIS	80,073.80
	\$ 80,073.80
<b>015300.002 Schools Operating Costs</b>	
FARMINGTON RIVER REG.SCH.DIS	2,337,787.00
	\$ 2,337,787.00
<b>015300.003 School Committee Expenses</b>	
DRENGA JESS	400.00
DUNAJ ALICIA	500.00
LOMBARDO CAROL	400.00
TOLOPKO ARLENE	400.00
	\$ 1,700.00
<b>015300.006 Scholarship Account</b>	
JORDAN LEPREVOST	1,000.00
NESHAMAH STEARNS	1,000.00
COLE CARSON	1,000.00
ALDEN WONSOR	1,000.00
DAVID RICHARD	1,000.00
	\$ 5,000.00
<b>015422.110 General Highways &amp; Bridges</b>	
BERK CTY HIGHWAY SUPT.ASSOC.	25.00
BERK MOUNTAIN SPRING WATER	41.00
HOWARD P. FAIRFIELD, LLC	62.48
HALTT SALES	89.91
THE LANE CONSTRUCTION CORP	26,811.69
NUTMEG INTERNATIONAL TRUCKS, INC.	3,828.87
PITTSFIELD COMMUNICATIONS	75.00
PITTSFIELD LAWN & TRACTOR	2,650.00
S & A SUPPLY	109.21
SCHMIDT EQUIPMENT INC.	104.80
TAYLOR RENTAL	209.00
THE REPUBLICAN	298.80
TRI-COUNTY CONTRACTORS	115.00
WESTFIELD AUTO PARTS, INC.	109.63
R.W.'S INC	40.00
FASTENAL	26.89
CALIGART'S HARDWARE	357.50
TONLINO & SONS CRUSHED STONE	16,288.68
TOWN OF TYRINGHAM	1,000.00
LIFTECH EQUIPMENT COMPANIES, INC	277.41





## Town of Otis 2016 Expense Report

From 07/01/2015 to 06/30/2016

	Expended
<b>015422.110 General Highways &amp; Bridges</b>	
MONTAGE ENTERPRISES, INC.	371.85
BRUCE'S HARDWARE	285.44
EAST OTIS AUTOMOTIVE	861.17
JOE LORING	80.00
JEFF'S TREE SERVICE	1,397.50
KYLE PETTIBONE	95.00
BOBCAT OF GREATER SPRINGFIELD	950.00
ARROW CONCRETE PRODUCTS, INC	450.00
OPERATIONAL SERVICES DIVISION	1,500.00
PATRICK O'BREIN	500.00
R.I.BAKER COMPANY	15,521.36
NEW BOSTON CRANE & SLED	64.90
TURLEY PUBLICATIONS, INC.	81.00
BEAVER SOLUTIONS	1,092.25
DEREK POIRIER	433.95
	<b>\$ 76,205.29</b>
<b>015422.113 Highway Super Salary</b>	
POIRIER DEREK	61,415.14
	<b>\$ 61,415.14</b>
<b>015422.114 General Highway Labor</b>	
DALEY JOSEPH D	17,587.50
O'NEIL TIMOTHY S	27,420.90
PETTIBONE KYLE	25,635.03
POIRIER DEREK	459.78
WAPPES BARTON	3,856.72
	<b>\$ 74,959.93</b>
<b>015422.700 Road Machinery Maint.</b>	
A.C.T. VEHICLE EQUIPMENT, INC	13.39
HOWARD P. FAIRFIELD, LLC	666.71
L & M AUTO, INC.	25.48
LEE HARDWARE TRUE VALUE	18.43
LIFTECH EQUIPMENT COMPANIES	208.04
MEMPHIS EQUIPMENT	1,969.92
NUTMEG INTERNATIONAL TRUCKS, INC.	948.81
PITTSFIELD COMMUNICATIONS	350.00
PITTSFIELD LAWN & TRACTOR	94.99
SCHMIDT EQUIPMENT INC.	2,978.47
SEWARD'S TIRES, INC.	205.00
SUPERIOR SPRING & MFG CO. INC	1,274.63
TOCE BROS., INC.	2,595.69
TYLER EQUIPMENT CORP.	267.80
WESTFIELD AUTO PARTS, INC.	4,809.71
DRAKE'S AUTO PARTS, INC	73.00
R.W.'S INC	225.00
MUNICIPAL GRAPHICS INC	214.72
PETE'S TIRE BARNS, INC	5,897.50
LIFTECH EQUIPMENT COMPANIES, INC	902.63
NAPA	141.97
PATRIOT FREIGHTLINER (MA)	9.72
A & M AUTO SERVICE	35.00
AIRGAS USA, LLC	367.94
C & C HYDRAULICS & LUBRICATION	1,637.57
BRUCE'S HARDWARE	71.95
JOE LORING	90.00
EMPIRE AUTO RADIATOR CO., INC	650.00
LARKIN LTD	65.00
VAN KLEECK'S TIRE	1,316.00
KAD INDUSTRIES, INC	250.00
KIMBALL MIDWEST	249.00





**Town of Otis**  
**2016 Expense Report**

From 07/01/2015 to 06/30/2016

	Expended
<b>015422.700 Road Machinery Maint.</b>	
R.I.BAKER COMPANY	23.45
NEW BOSTON CRANE & SLED	236.58
BEN FUNK, INC.	3,774.14
BERKSHIRE GMC	13,782.43
DEREK POIRIER	20.30
	<b>\$ 46,460.97</b>
<b>015422.800 Town Garage</b>	
BERK CTY HIGHWAY SUPT.ASSOC.	80.00
BERKSHIRE COMMUNICATORS	325.00
BERK MOUNTAIN SPRING WATER	175.44
MADSEN OVERHEAD DOORS, INC.	505.40
MA HIGHWAY ASSOCIATION	80.00
PITTSFIELD LAWN & TRACTOR	35.18
TOWN OF OTIS	1,233.12
WESTFIELD AUTO PARTS, INC.	1,723.93
BOLDUC'S APPAREL	687.15
BAYSTATE ROADS PROGRAM	320.00
FASTENAL	28.58
CALIGART'S HARDWARE	310.94
ZEE MEDICAL, INC	133.70
NAPA	95.50
AIRGAS USA, LLC	522.42
BRUCE'S HARDWARE	461.18
CITY OF NORTH ADAMS	600.00
KIMBALL MIDWEST	30.95
R.I.BAKER COMPANY	576.04
BIERMANN SERVICES INC	525.20
DEREK POIRIER	166.61
	<b>\$ 8,616.34</b>
<b>015423.113 Snow and Ice Labor</b>	
CLARK MATTHEW E	205.92
DALEY JOSEPH D	16,266.26
O'NEIL TIMOTHY S	18,855.33
PETTIBONE KYLE	18,458.91
	<b>\$ 53,786.42</b>
<b>015423.115 Snow &amp; Ice Removal</b>	
A.C.T. VEHICLE EQUIPMENT, INC	203.22
HOWARD P. FAIRFIELD, LLC	535.22
JOHN B. HULL, INC.	821.70
JOHN S. LANE & SON, INC.	1,574.48
NUTMEG INTERNATIONAL TRUCKS, INC.	59.08
SCHMIDT EQUIPMENT INC.	3,609.27
WESTFIELD AUTO PARTS, INC.	1,935.06
CARBERRY AUTO PARTS	4.15
LIFTECH EQUIPMENT COMPANIES, INC	476.24
J. DONOVAN & SON, INC.	3,550.04
PATRIOT FREIGHTLINER (MA)	49.34
ZWACK, INC	139.15
MORTON SALT, INC	45,302.47
BART TRUCK EQUIPMENT LLC	404.39
EMPIRE AUTO RADIATOR CO., INC	245.00
R.I.BAKER COMPANY	2,347.01
NEW BOSTON CRANE & SLED	603.27
BERKSHIRE GMC	285.36
MARK A COUCH	1,695.89
	<b>\$ 63,840.34</b>





**Town of Otis**  
**2016 Expense Report**  
 From 07/01/2015 to 06/30/2016

	Expended
<b>015429.002 WESTERNSTAR</b>	
UNIBANK	82,000.00
	\$ 82,000.00
<b>015433.112 HEALTH AGENT EXPENSES</b>	
JAMES WILUSZ	1,539.20
PETER KOLODZIEJ	1,324.94
	\$ 2,864.14
<b>015433.113 Health Agent Salary</b>	
KOLODZIEJ PETER J.	3,868.32
	\$ 3,868.32
<b>015433.114 Sanitation Inspector</b>	
CONBOY JOHN P.	650.00
	\$ 650.00
<b>015433.115 Health Agent Back Up</b>	
WILUSZ JAMES J	10,716.36
	\$ 10,716.36
<b>015433.116 WWTP OPERATOR SALARY</b>	
O'NEIL KEITH C	54,123.73
	\$ 54,123.73
<b>015433.700 Health &amp; Sanitation</b>	
CONBOY JOHN P.	1,590.00
CENTER FOR ECOLOGICAL TECHNOLOGY	1,237.00
DRESSER-HULL CO.	526.18
INTERSTATE REFRIGERANT	798.00
THE MASTER GARBLOGIST, INC.	74,768.19
MA ASSOC OF HEALTH BOARDS, INC.	100.00
SOUTHERN BERK. SOLID WASTE MGMT	5,803.20
USPS	147.00
COMMONWEALTH OF MA	40.00
WASTEQUIP	5,450.00
TONLINO & SONS CRUSHED STONE	1,979.49
SAFETY-KLEEN	160.00
JACK CONBOY	205.20
COMPLETE RECYCLING SOLUTIONS	3,013.04
MHOA	60.00
CENTURY ACQUISITION INC	1,571.50
THERMOSTATE RECYCLING CORP	25.00
CINTAS FIRST AID & SAFETY	83.55
NEWWA	1,432.00
HATFIELD PRINTING & PUBLISHING	625.45
KELSON, LLC	4,100.00
EUROFINS SPECTRUM ANALYTICAL INC	1,138.50
	\$ 104,853.30
<b>015471.000 Gas/Diesel</b>	
LIPTON ENERGY	24,042.41
PITTSFIELD LAWN & TRACTOR	785.74
O'CONNELL OIL ASSOCIATES, INC	7,561.18
NAPA	149.98
KYLE PETTIBONE	193.25
BIERMANN SERVICES INC	1,511.25
	\$ 34,243.81
<b>015472.000 ELECTRICITY EXPENSE</b>	
EVERSOURCE	44,781.35
	\$ 44,781.35







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***Town of Otis***  
**2016 Expense Report**  
From 07/01/2015 to 06/30/2016

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	Expended
<b>015491.115 Cemetery Approp.</b>	
JAMES CRANDALL	25.40
TOPOGRAPHIX LLC	3,416.00
BRUCE'S HARDWARE	64.98
Meadow Farm Market	54.00
GRANITE CITY TOOL CO. OF VT., INC	737.62
GRANITE CITY ELECTRIC	0.00
JOHN FIELD TREE SERVICE, INC.	2,500.00
	<b>\$ 6,798.00</b>
<b>015522.700 Visng Nurse Association</b>	
PORCHLIGHT VNA	3,969.00
	<b>\$ 3,969.00</b>
<b>015529.000 Children's Health Program</b>	
CHP	1,000.00
	<b>\$ 1,000.00</b>
<b>015541.700 Council of Aging - Town</b>	
HOWARD HOOD	330.00
JOSEPH RYAN	194.36
SOUTHERN BERK ELDERLY TRANS	975.00
TAYLOR RENTAL	175.50
USPS	291.00
RICHARD CICCILLO	13.80
OTIS COUNCIL ON AGING	10,218.30
JOE RYAN	69.69
RALPH GLEASON	34.26
OTIS OBSERVER	175.00
DORATHEA D'ELIA	258.53
ANGIE LARIVIERE	113.72
	<b>\$ 12,849.16</b>
<b>015543.600 Veterans' Benefits</b>	
HAZEL L CLARK	642.50
DORIS H WALKER	9,964.32
LESLIE R. GOODHUE	1,934.00
VINI LAWERENCE	9,165.12
	<b>\$ 21,705.94</b>
<b>015543.700 Veterans Dist. Assessment</b>	
DISTRICT DEPT OF VETERANS'SERVICES	6,997.52
	<b>\$ 6,997.52</b>
<b>015610.700 Library Expenses</b>	
OTIS LIBRARY & MUSEUM	60,885.00
	<b>\$ 60,885.00</b>
<b>015630.000 Recreation Commission</b>	
ANGELO SAL	194.50
BADRAK CYNTHIA A	293.36
BILOTTA HEATHER M	1,063.43
BERKSHIRE RECORD	250.00
BERK MOUNTAIN SPRING WATER	387.00
BERKSHIRE SOUTH REGIONAL COMM CTR	83.00
HANCOCK SHAKER VILLAGE, INC.	250.00
HOME DEPOT CREDIT SERVICES	599.00
MAGIC WINGS BUTTERFLY CONSERVATORY	360.00
OTIS GAZETTE	1,309.00
PATRICIA RICHARD	252.85
TOWN OF OTIS	924.84
USPS	98.00
WHITE WOLF SEPTIC & PORTABLES	1,203.96
OTIS RIDGE SKI AREA	2,500.00
BOB ROSEN	840.54
BARBARA BEAUDRY	172.00





**Town of Otis**  
**2016 Expense Report**  
From 07/01/2015 to 06/30/2016

	Expended
<b>015630.000 Recreation Commission</b>	
ROBERT ROSEN	36.98
CONNIE WILSON	5,548.19
QUILL	1,044.02
Berkshire Botanical Gardens	150.00
GREENER LEAVES GREENHOUSE	100.00
ORIENTAL TRADING COMPANY	243.84
BARBARA FOLEY	331.05
KATHY CARROLL	164.36
Maple Corner Farm	400.00
BARBARA PENN	2,168.79
ALEXANDRA TINARI	279.48
WALMART	66.75
ULINE	56.41
AMERICAN CARNIVAL MART/PARTY LAND	143.45
BRUCE'S HARDWARE	163.95
MOTION PICTURE LICENSING CORPORATION	583.57
BLICK ART MATERIALS	69.87
VIKTORIA SEAVEY	146.68
HUGGER MUGGER	409.23
MRPA	25.00
WEBNETWORK	37.99
ELK RIVER SYSTEMS, INC	84.51
SANDSFIELD ARTS CENTER	75.00
SARAH MALANSON	300.00
SOUTHERN BERKSHIRE CAL RIPKEN LEAGUE	100.00
PATRICIA L STRAUCH	90.00
WENDY G. JENSEN	670.00
FARMINGTON RIVER PTA	141.92
BERKSHIRE SPRINGS	9.00
POPCORN SUPPLY COMPANY	75.28
BSN SPORTS	492.36
	<b>\$ 24,989.16</b>
<b>015630.113 Recreation Salaries</b>	
HOWARD HILARY	50.25
RICHARD PATRICIA	28,546.12
SOULES THOMAS M	90.00
	<b>\$ 28,686.37</b>
<b>015692.000 Celebrations</b>	
LEE HIGH SCHOOL BAND	550.00
MOUNT EVERETT SANITATION	360.00
OTIS RESERVOIR PROP OWNERS ASSOC IN	1,000.00
SENTRY UNIFORM & EQUIPMENT	719.80
CORK'N HEARTH	2,356.00
DIANE PROVENZ	356.99
DUFOR BUS CO	50.00
DALEY & SONS TRUCKING INC	100.00
JOE COATS	175.00
WANDA L HOUSTON	2,500.00
JIM HIGGINS	50.00
	<b>\$ 8,217.79</b>
<b>015699.000 Cultural (Arts) Council</b>	
FARMINGTON RIVER REG.SCHLDIS	1,000.00
FARMINGTON RIVER REGIONAL SCHOOL	2,100.00
VIKTORIA SEAVEY	0.00
GARY CANNON	500.00
FLYING CLOUD INSTITUTE	400.00
JEFFREY HOWARD	350.00
PETER ADAMS	150.00
	<b>\$ 4,500.00</b>





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**Town of Otis**  
**2016 Expense Report**From 07/01/2015 to 06/30/2016

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	Expended
<b>015700.000 Playground Equipment</b>	
T.J.BARK MULCH, INC	897.25
BRUCE'S HARDWARE	25.11
CENTURY ACQUISITION INC	394.00
	<b>\$ 1,316.36</b>
<b>015840.664 Regional Planning Auth</b>	
BERKSHIRE REGIONAL PLANNING COMM	1,163.60
	<b>\$ 1,163.60</b>
<b>015911.170 County Retirement System</b>	
BERKSHIRE COUNTY RETIREMENT SYSTE	75,824.00
BERKSHIRE COUNTY RETIREMENT SYSTEM	75,824.00
	<b>\$ 151,648.00</b>
<b>015913.170 Unemployment Compensation</b>	
MA DIVISION OF UNEMPLOYMENT ASSIST	4,912.08
	<b>\$ 4,912.08</b>
<b>015914.170 Group Ins/FICA/Disability</b>	
BERKSHIRE COUNTY INS. GROUP	225,591.75
	<b>\$ 225,591.75</b>
<b>015914.171 Medicare</b>	
BERKSHIRE COUNTY INS. GROUP	0.00
UNITED STATES TREASURY	12,562.24
	<b>\$ 12,562.24</b>
<b>015945.740 Insurance - General</b>	
MIA PROPERTY & CASUALTY GROUP	28,772.84
MIA WORKER'S COMPENSATAION	12,671.00
CHUBB & SON	13,636.00
BOB MCCLOSKEY INSURANCE	325.00
	<b>\$ 55,404.84</b>
<b>315491.893 TRUCK WESTERNSTAR</b>	
PITTSFIELD COMMUNICATIONS	675.00
UNIBANK	0.00
PATRIOT FREIGHTLINER (MA)	213,693.00
	<b>\$ 214,368.00</b>
<b>325491.892 WIND</b>	
PRECISION DECISIONS LLC	8,487.50
SUSTAINABLE ENGERY DEVELOPMENTS, INC.	64,718.34
	<b>\$ 73,205.84</b>
<b>325491.893 WIND - LAND ACQUISITION</b>	
EDWIN C. WILLIAMS	350,000.00
	<b>\$ 350,000.00</b>
<b>325491.894 WIND - DEVELOPMENT COSTS</b>	
EDWIN C. WILLIAMS	300,000.00
	<b>\$ 300,000.00</b>
<b>325491.895 WIND- EVERSOURCE UPGRADES</b>	
EVERSOURCE	500,000.00
	<b>\$ 500,000.00</b>
<b>325491.896 WIND - TRANS &amp; BONDING COSTS</b>	
UNIBANK FISCAL ADVISORY SERVICES	1,500.00
	<b>\$ 1,500.00</b>
<b>325491.897 WIND - TURBINE COST</b>	
VENSYS ENGERY INC	580,000.00
	<b>\$ 580,000.00</b>
<b>325491.898 WIND - EVERSOURCE CONTINGENCY</b>	
EVERSOURCE	50,000.00
	<b>\$ 50,000.00</b>





**Town of Otis**  
**2016 Expense Report**  
From 07/01/2015 to 06/30/2016

	Expended
<b>325491.899 WIND - CONTINGENCY</b>	
PRECISION DECISIONS LLC	2,662.50
EVERSOURCE	58,832.00
SUSTAINABLE ENRGY DEVELOPMENTS, INC.	32,854.08
MASSACHUSETTS SYSTEM OF ASSURANCE	5,355.00
	<b>\$ 99,703.58</b>
<b>325491.900 WIND - ELECTRICAL</b>	
EVERSOURCE ENERGY	6,500.00
DANIEL BERGERON	1,000.00
BERKSHIRE GEO-TECHNOLOGIES	1,500.00
VERIZON NEW ENGLAND	75.00
	<b>\$ 9,075.00</b>
<b>335220.892 2015 Fire Truck</b>	
KOVATCH MOBILE EQUIPMENT CORP	517,334.00
	<b>\$ 517,334.00</b>
<b>345491.892 WIND PROJECT - SERIAL EXP</b>	
UNIBANK FISCAL ADVISORY SERVICES	16,450.00
U.S. BANK	4,700.00
MURPHY & COMPANY	1,533.94
LOCKE LORD LLP	29,895.00
STANDARD AND POORS	10,837.00
	<b>\$ 63,415.94</b>
<b>605270.113 SEF Sewer payroll</b>	
CLARK MATTHEW E	4,116.36
MORETZ DAVID	3,242.20
	<b>\$ 7,358.56</b>
<b>605270.700 SEF Sewer - Expenses</b>	
ASTRO CHEMICALS, INC.	1,870.30
BAU/HOPKINS	2,598.79
FR MAHONY	18,922.74
HOME DEPOT CREDIT SERVICES	143.82
LEE HARDWARE TRUE VALUE	500.18
MOUNT EVERETT SANITATION	5,510.00
NEIWPCC	225.00
USA BLUE BOOK	5,075.20
VERIZON WIRELESS	506.48
ZEE MEDICAL, INC	229.06
MATTHEW CLARK	315.00
JAMES CRANDALL	240.00
DAVID MORETZ	250.00
RURAL WATER ASSOC	250.00
THE BIS GROUP	347.82
KEITH O'NEIL	3,135.25
BRUCE'S HARDWARE	4,343.01
HD SUPPLY FACILITIES MAINTENANCE, LTD	121.07
COMMONWEALTH OF MASSACHUSETTS	42.00
HD SUPPLY UTILITIES MAINTENANCE	113.95
CONTROLLER SERVICE & SALES	726.22
EUROFINS SPECTRUM ANALYTICAL INC	6,017.00
F.W. WEBB COMPANY	1,403.07
TIGHE & BOND, INC	425.00
	<b>\$ 53,310.96</b>





## **BERKSHIRE COUNTY MOSQUITO CONTROL OPERATIONS IN THE TOWN OF OTIS 2016**

Larval surveillance and control began on 5/5/16 for known breeding sites in the town. The first larvae were detected on 5/5/16 and by the end of the season 34 sites had been treated with larvicide. Spray operations to control adult mosquitoes began on 6/17/16 with 6 spray applications being completed in the town by the end of the season. All 234 catch basins in the town were treated with larvicide in June with 90 day BTI product providing season long control. Surveillance for West Nile Virus and Eastern Equine Encephalitis began on 6/27/16 with 20 mosquito pools submitted. This represents 1000 mosquitoes tested with no isolations for WNV or EEE in 2016. Spray operations and surveillance concluded on 9/2/16.

The following materials were used for larval control:

Vectobac G (Bacillus thuringiensis israelensis)	98lbs.,	18.5 Acres
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Fourstar Briquettes (BTI)	234 Briquettes
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Breeding site inspections 137	Treatments 34
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MDPH Arbovirus Surveillance (WNV/EEE):

Pools Submitted 20	No isolation of WNV or EEE in 2016.
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The following materials were used for adult control 6/22/16 thru 8/17/16 :

Duet	7.06 gal	1,457 Acres
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Twenty service requests were received during the 2016 season.

**TO REPORT MOSQUITO PROBLEMS OR TO REQUEST SERVICE**

Phone (413) 447-9808  
EMAIL [berkmc@bcn.net](mailto:berkmc@bcn.net)





## COMMUNITY HEALTH PROGRAMS, INC.

*Mission: To measurably improve the health of Berkshire County residents*

### CHP Health Center

444 Stockbridge Road  
Great Barrington, MA 01230  
413-528-8580  
Fax: 413-528-8586

### CHP Lee Family Practice

11 Quarry Hill Road  
Lee, MA 01238  
413-243-0536  
Fax: 413-243-8040

### CHP Neighborhood Health Center

510 North Street, Suite 1  
Pittsfield, MA 01201  
413-447-2351  
Fax: 413-445-7009

### CHP Barrington OB/GYN

780 Main Street  
Great Barrington, MA 01230  
413-528-1470  
Fax: 413-528-3167

### CHP Dental Center

343 Main Street, Suite 1  
Great Barrington, MA 01230  
413-528-5565  
Fax: 413-528-5564

### CHP Family Services

Berkshire South WIC  
Clothing Exchange/Playgroups  
Family Support Services  
442 Stockbridge Road  
Great Barrington, MA 01230  
413-528-0457  
Fax: 413-644-0274

### CHP Adams Internists

19 Depot Street, Suite 1  
Adams, MA 01220  
413-743-1080  
Fax: 413-743-5306

### CHP North Adams Family Medicine

71 Hospital Avenue  
3<sup>rd</sup> Floor, North Wing  
North Adams, MA 01247  
413-664-4088  
Fax: 413-663-6405

### CHP Administration

444 Stockbridge Road  
P.O. Box 30  
Great Barrington, MA 01230  
413-528-9311  
Fax: 413-528-2863

### Community Health Programs: Report on FY17 Activities To-Date for the Town of Otis

December 21, 2016

We are pleased to report on the following Community Health Programs (CHP) services that were provided to Otis residents during the past year to promote the health and well-being of the residents of Otis.

CHP's Women, Infants, Children (WIC) provided essential nutrition education and WIC checks for healthy foods to town pregnant or postpartum women, newborns, toddlers, and children under the age of five who met the federal governments' eligibility requirements. CHP hosted farmer's markets, provided free and emergency food, hosted monthly healthy food distribution events, gave nutrition classes, and breastfeeding counseling and support.

CHP Family Services served residents of Otis through playgroups held on-site at Family Services offices in Great Barrington, and at playgroups in neighboring rural towns in South County – including a weekly playgroup in the Otis Town Hall, through a generous in-kind donation of space from the Town. CHP also offered a clothing exchange, lending library, consignment sale, fuel and holiday relief funds, and distribution of donated food and childcare necessities.

CHP also provided primary and preventive care to Otis residents of all ages who were patients at one or more of CHP's medical or dental facilities, including CHP on Wheels. Residents had access to primary and preventive care, dental services, and comprehensive women's health care – regardless of their ability to pay, their immigration status, or insurance coverage.

Through patient and client records, playgroup attendance sheets, event attendance records, and WIC participant data, we know that many Otis residents were served by CHP this past year. CHP provided medical care to 223 town residents in the last year. CHP WIC provided nutrition services to 15 families – when compared to US census data for the town, this means that half of the Otis households with children under 6 benefited from CHP WIC/Family Services support. Young children and families attended playgroups in Otis and in surrounding towns, and accessed resources at our Great Barrington site such as the playroom, clothing and book exchange, food donations and distributions, and other support services. Members of the town who were served by CHP included veterans, WIC participants, public housing residents, families living below the poverty level, citizens of multiple races and ethnicities, and ranged from age 0 to 84. CHP served students, teachers, nurses, artists, electricians, accountants, maintenance workers, retired workers, and many other talented town residents.

We are grateful for the support that the town of Otis has provided that has helped make such a difference in so many lives of its residents, regardless of their economic status.

[www.communityhealthprograms.org](http://www.communityhealthprograms.org)





# PORCHLIGHT<sup>SM</sup>

## VNA

The following is a report of the services performed in the Town of Otis during the fiscal year 7/01/2016 – 6/30/2017:

HOME VISITS	1st Quarter 7/1/16- 9/30/16	2nd Quarter 10/1/16- 12/31/16	3rd Quarter 1/1/17- 3/31/17	4th Quarter 4/1/17- 6/30/17	Total
Skilled Nursing	52				52
Physical Therapy	31				31
Occupational Therapy	11				11
Speech Therapy	0				0
Medical Social Work	2				2
Maternal Child Health	1				1
Nutrition Services	0				0
Home Health Aide	0				0
Totals	97	0	0	0	97
NON-BILLABLE	0				0

COMMUNICABLE DISEASE				
Confirmed	1			1
Probable	0			0
Suspected	3			3
Revoked	1			1

CLINICS	# of Clinics Held / Attendance				
Flu	0				
Blood Pressure	2/13				2/13

Telehealth Monitoring	3				3
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Respectfully submitted,

*Holly Ann Chaffee RNBSN MSN*

Holly Ann Chaffee, RN, BSN, MSN  
President, CEO





# Southern Berkshire Regional Emergency Planning Committee

C/O Fairview Hospital  
29 Lewis Avenue  
Great Barrington, MA 01230

SBREPC

Phone: 413-528-0790 - Ext. 3045  
Fax: 413-528-8615  
Email: dhutchinson@bhs1.org

August 2016

The Southern Berkshire Regional Emergency Planning Committee (SBREPC) would like to take this opportunity to thank you for your continued support. The SBREPC works with the Massachusetts Emergency Management Agency, Berkshire County Regional Planning, and the Western Regional Massachusetts Homeland Security Council (WRHSAC), along with state and local police, fire services, emergency medical services, emergency management directors, and boards of health in the twelve towns of South Berkshire County. SBREPC holds regularly scheduled monthly meetings at Fairview Hospital in Great Barrington. Select Boards are encouraged to attend.

At our meetings and via an e-mail distribution list, we regularly share information with committee members about training opportunities at the local, regional and state level. We encourage those that attend the trainings to provide a summary of their experience to the committee. (See the list of our accomplishments.)

Southern Berkshire County continues to experience weather related disasters, including hurricanes, severe weather warnings and snow events. We continue to work to expand the resources available to our towns during all hazards. During this year we sponsored a Sky Warn Winter Weather Preparedness Program.

Our success as a regional planning group continues to demonstrate that we are more powerful as a region. Moving forward, we continue to want to hear from you about needs in your town. Please let us know if you have an identified gap in training or needed resources which we might be able to assist you.

Thank you for supporting your town's attendance and involvement. We are fortunate to have wonderful participation.

Sincerely,

Doreen Hutchinson

Chairperson, SBREPC







SBREPC

Accomplishments July 2015 – June 2016

Education of Members

- 3 Members attended Public Information Officer Program
- 6 Members attended Shelter/Evacuation Seminar
- Anti – Terrorism Education
- Sponsored Sky Warn Winter Weather Preparedness Program

Drills/Events as Partner

- Evacuation of Fairview Commons
- Marian Fathers Latino Day
- Marian Fathers/Mercy Weekend Exercise

Grants

- To accomplish our regional shelter plan
- To write and accept a Multi-Agency Coordination Plan (MACC)

Accomplishments

- Approved our participation in a MACC after presentation by Berkshire Planning and a Co-Chair from Northern Berkshire MACC
- Complete a Regional Shelter Plan (at Simons rock) Includes mapping and building assignment. Traffic flow and signage.
- Animal Shelter Plan (Berkshire DART) - reviewed what equipment is available for large animals.
- Completed and received approval for the SBREPC certification.
- Planned dinner for CEO/EMD of member towns to present Shelter Plan. Planned for June 28<sup>th</sup> 2016 – only 2 towns attended.
- Decision made to spend our Hazardous Material Planning Funds on a MACC tabletop experience.
- In process of completing By-Law review.





## **TOWN OF OTIS**

**Municipal Telephone Numbers - Office Hours - Meetings**

**EMERGENCY\*POLICE\*FIRE\*AMBULANCE- DIAL 911**

**NON-EMERGENCY: FIRE, AMBULANCE – 269-4409**

**POLICE – 269-0100 ext. 109**

**ANIMAL CONTROL OFFICER 413-329-9658**

**[www.townofotisma.com](http://www.townofotisma.com)**

**Selectmen's Office-269-0100 ext. 4**

Meetings: Otis Town Hall-2<sup>nd</sup> and 4<sup>th</sup> Tuesdays 7:00pm

All Boards Meeting 4<sup>th</sup> Mondays 6:30pm

**Animal Control Officer – 413-329-9658**

**Board of Health Office - 269-0100 ext. 104**

**Town Clerk's Office - 269-0100 ext. 5**

**Tax Collector's Office - 269-0100 ext. 2**

**Assessor's Office - 269-0100 ext. 3** - Meetings 1<sup>st</sup> Tuesday of the month

**Building Inspector's Office – 269-0100 ext. 110**

**Council on Aging – 269-0100 ext. 107**

**Sanitation Inspector - 269-0100 ext. 206**

**Highway Department - 269-0106**

**Compactor Station - 269-0107**

Hours: Monday & Saturday 7am – 3pm

Thursday 10am – 6pm

Sunday 9am – 4pm

**Station is closed ALL HOLIDAYS**

**Maintenance Department – 269-4873**

**Farmington River School Office - 269-4466**

**Otis Library & Museum - 269-0109**

**Board of Appeals - 269-0100 ext. 207** – Meetings 1<sup>st</sup> Monday 7pm

**Planning Board - 269-0100 ext. 209** - Meetings 2<sup>nd</sup> Monday 7pm

**Conservation Commission 269-0100 ext. 208** – Meetings 3<sup>rd</sup> Monday 6:30pm

**Parks & Recreation Commission – 269-4541** – Meetings 3<sup>rd</sup> Thursday 6:30pm





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